Cochise College
District Board Policy

Category: All Employee Groups
Policy Number: 659
Title: Voting Leave

Cochise College encourages employees to exercise their right to vote and abides by the guidelines established by Arizona State Statute.

Procedure 659.1
Voting Leave

Employees are expected to make every effort to vote before or after working hours however an employee may be granted time off with pay to allow a full three hour period of time in which to vote provided both of the following criteria are met.

a. If there are less than three consecutive hours between the opening or closing of polls and the start or end of an employee’s work shift.

b. Voting leave is requested in advance and used according to a schedule specified by the supervisor.