

**Cochise College
Administrative Policy**

**Category: Students
Policy Number: 4014
Title: Student Accounts**

Students, clubs, or organizations shall deposit with the Vice President for Administration all income derived through student endeavors. Persons, clubs, or groups desiring to make purchases from these funds shall make the request through the Vice President for Instruction/Provost or his/her designee.

The College reserves the right, through the Dean of Student Services, to evaluate and approve or disapprove all proposed student contests and fund raising activities.

**Procedure 4014.1
Fund Raising**

All student organizations shall submit through the advisor of the organization, to the Dean of Student Services and Student Government for approval any proposed contest and/or fund raising activity. Included on the form will be a description of the activity and also a proposal as to how the funds raised will be used.

The proposal must be submitted a minimum of 15 days in advance of the proposed activity.