

Student Learning Outcomes Assessment Committee Charter

Purpose:

The Cochise College Student Learning Outcomes Assessment (SLOA) Committee is responsible for promoting a culture of continuous program improvement and facilitating data-driven improvements that enhance the learning, development, and success of students while aligning with the vision, mission, and values of Cochise College.

Committee Objectives:

- Facilitate and coordinate assessment activities for academic programs, including co-curricular activities.
- Review and implement rigorous assessment tools, best practices, and protocols to ensure consistency and sustainability in program assessment.
- Foster evidence-based decision-making through reviewing program assessment documentation and providing comprehensive feedback to programs to facilitate continuous program improvement.
- Collaborate and communicate with faculty, department chairs, administrators, and student representatives to foster an inclusive and rigorous assessment processes.
- Report assessment findings and recommendations regularly to the Cochise College community.

Committee Roles, Responsibilities & Activities

- Engage in professional development activities as needed to understand the assessment process and the role of representatives on the SLOA committee members.
- Offer consultation and support for program assessment faculty and staff in the development, implementation, use, and dissemination of student learning outcomes assessments.
- Review and suggest revisions to program assessment documents, including curriculum maps, rubrics, assessment plans, and reports.
- Provide guidance and encouragement of assessment processes within their division, including disseminating assessment-related expectations, deadlines, and updates to all division members.
- Conduct research to support current assessment practices and stay informed of HLC accreditation standards to assist and support program assessment, including Assessment Day activities.
- Attend scheduled SLOA meetings prepared with feedback and questions.
- Provide suggestions for quality improvement of the assessment process.

Committee Composition

Committee Chair:

The SLOA chairperson will serve three consecutive years (one complete assessment cycle).

- Chairs meetings, sets meeting agendas, and ensures the smooth functioning of the committee through facilitating communication and collaboration among committee members.
- Oversees the implementation of program assessment processes and guidelines.
- Serves on the Academic Program Review Committee, as the SLOA representative.

Leadership & Faculty Representatives:

- Members from each academic division actively participate, contribute expertise, and support program assessment discussions and activities

Accreditation Liaison Officer:

- Collaborate with the committee to ensure compliance with accreditation standards and requirements.

Student Services Representative:

- Advocate for student perspectives in program assessment discussions.

Assessment & Curriculum Specialists:

- Contribute expertise in assessing student learning outcomes and continuous program quality improvement through best practices and procedures, providing training, professional development, and additional resources.

Meeting Frequency:

- The committee shall meet regularly, at least once a month during the academic year, or as determined by the committee members with additional meeting(s) scheduled to address specific assessment initiatives or emerging needs.

Reporting:

- The committee shall provide regular reports to the relevant college departments, administration, and faculty regarding assessment activities, findings, and recommendations.
- The committee shall maintain appropriate documentation and records of assessment processes, outcomes, and improvements.

Amendments:

This charter may be amended or revised as necessary with the approval of the committee members and relevant college authorities.

Approved and adopted by the Student Learning Outcomes Assessment Committee of Cochise Community College on [date].

[Signature of Committee Chair]

[Signature of Committee Members]