



**Academic Program Review: Year 1 Report**  
**Data Analysis and Quality Improvement Project Planning**

Program/Department Name:

Degree/Certificate(s) Covered in Review:

APR Team Leader & Team Members:

Reviewed and Approved by the Division Dean (sign & date)

Submitted By:

Submission Date:

APR Committee Feedback Provided to Program (sign & date)

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**1. Mission Statement:**

*A brief statement to demonstrate the role and scope of the program/ department and its relationship to the College mission.*

**2. Briefly Describe Ongoing or Recently Completed Program Improvement Initiatives. Include Results and Outcomes.**

- 3. Narrative Summary of Preliminary Analysis of Program Review Data.** As you complete A – E in the table below, keep in mind that these preliminary analyses will help you identify and design quality improvement projects to complete in years 2 and 3 of the program review cycle (refer to section 6 of this report). *Tables/Graphs must be included to Support Your Analyses.*

<p><b>A. Preliminary analysis of the five-year trend in program demand data</b>  <i>Data metrics: Credit hours, student demographics (race, gender, age, FT/PT status, majors), campus, part of term, number of sections, average class size.</i></p>
<p><b>B. Preliminary analysis of the five-year trend in student success data</b>  <i>Data metrics: Grades, DFW, student demographics, graduates, persistence, retention, and completion.</i></p>
<p><b>C. Preliminary analysis of the current trends in employability/transferability</b>  <i>Data metrics: Employability - Regional employment, compensation, retiring soon. Transferability- number of transfers, alignment with AZ Transfer courses and majors.</i></p>
<p><b>D. Preliminary analysis of resources</b>  <i>Data metrics: average class size, number of sections, faculty and staff ratios, anticipated program costs.</i></p>
<p><b>E. Preliminary analysis of program curriculum</b>  <i>Data metrics: curriculum map, summarize/explain planned curriculum changes (include a timeline of action steps).</i></p>
<p>Last advisory board meeting (date):  Last program modification (date):</p>



#### 4. SWOT Analysis with Brief Explanatory Narrative:

Strengths	Weaknesses	Opportunities	Threats
<b>Narrative Discussion of SWOT Analysis:</b>			

## 5. Quality Improvement Projects

From the preliminary data analyses and SWOT analysis, identify quality improvement projects (QIPs) to be conducted in years 2 and 3 of the program review cycle.

- QIPs are to be aligned with one (or more) of five focal areas: 1) Program Demand, 2) Student Success, 3) Employability/Transferability, 4) Program Resources, and 5) Program Curriculum. Ideally, a different focus area should be chosen for each year.
- Complete the year-2 and year-3 tables provided below.

<b>YEAR 2 QIP PROJECT</b>
<b>Focal Area of QIP:</b>
<b>Summary Description of Project:</b>
<b>Project Goals:</b>

<b>Action Steps (with timeline):</b>

<b>YEAR 3 QIP PROJECT</b>
<b>Focal Area of QIP:</b>
<b>Summary Description of Project:</b>
<b>Project Goals:</b>
<b>Action Steps (with timeline):</b>