

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, January 13, 2026, beginning at 4 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting room will be open to the public at 3:30 p.m.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/99895403689>. Individuals attending the meeting via this link will be joined as attendees and will not be seen nor heard by members of the board or the public unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

### COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

## AGENDA

### 1. GENERAL FUNCTIONS

1.01	Call to Order	
1.02	Pledge of Allegiance	
1.03	Adoption of Agenda	
1.04	Recognition of Cochise College's Women's Soccer Team and Coach Santos Rangel	
1.05	Governing Board Organization/Orientation for 2026	
1.05.1	Election of Board Chair	<b>ACTION</b>
1.05.2	Election of Board Secretary	<b>ACTION</b>
1.05.3	Appointment of Governing Board Representatives and Alternates Representatives to Board Committees and Associations.	<b>INFORMATION</b>
1.05.4	Open Meeting Law A Cochise County Representative will provide an Open Meeting Law presentation to the Governing Board.	<b>INFORMATION</b>
1.06	Citizen's In-person Interim <i>This is an opportunity for public comment. Unless the comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter</i>	

*for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.07	Standing Reports	INFORMATION
1.07.1	Representative to the Arizona Association of Community College Trustees (AACCT) <i>Mr. Leeder, Arizona Association of Community College Trustees Representative, will not have a report as there are no new updates.</i>	
1.07.2	Senate Report <i>A written December 2025 Senate report is submitted in the board meeting packet for review and acceptance.</i>	
1.07.3	Student Government Association (SGA) <i>A Student Government Association report is not provided as students are on winter break.</i>	
1.07.4	College President's Report <i>The College President will provide:</i> <ul style="list-style-type: none"><li>• <i>Legislative Update</i></li><li>• <i>Facilities Update</i></li><li>• <i>Initiatives</i></li><li>• <i>General Comments</i></li></ul>	
1.07.5	Monthly Financial Report – December 2025 <i>The Governing Board will review the Financial Report for December 2025.</i>	
1.07.6	Monthly Academic Progress Report <i>The Governing Board will review the Academic Progress Report regarding Strategic Vision data.</i>	

2.	NEW BUSINESS *	ACTION
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*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion, and there will be no specific discussion of these items.*

2.01	Consent Agenda *	
2.01.1	* Non-Exempt Staff; Appointment ( <i>Allison Adams, Division Assistant – First Responders Academy, Sierra Vista Campus</i> )	
2.01.2	* Non-Exempt Staff; Appointment ( <i>Judy Jones, Small Business Advisor, Downtown Center</i> )	
2.01.3	* Non-Exempt Staff; Appointment ( <i>Arthur Morris, Testing Services Specialist, Sierra Vista Campus</i> )	
2.01.4	* Non-Exempt Staff; Appointment ( <i>Jose Rodriguez Santana, Testing Services Specialist, Sierra Vista Campus</i> )	
2.01.5	* Curriculum	
2.01.6	* Acceptance of Minutes for December 9, 2025 – Regular Meeting	

\*\*\* **Introduction of New Employees** \*\*\*

2.02 Career and Technical Education Month Proclamation  
*The administration requests that the Governing Board adopt a motion to approve and proclaim February 2026 as Career and Technical Education Month.*

2.03 Water Line Easement – Douglas Campus – City of Douglas  
*The administration requests that the Governing Board adopt a motion authorizing the College President or designee to sign the utility easement for the City of Douglas.*

2.04 Intergovernmental Agreement – Arizona Department of Education – Adult Ed Workforce Development  
*The administration requests that the Governing Board adopt a motion approving the IGA with the Arizona Department of Education to provide adult education and access to workforce development opportunities.*

**3. INFORMATION ITEMS** **INFORMATION**

3.01 Communications  
• *The college received no new communications for the January meeting.*

3.02 Cochise College Foundation Report  
*Denise Hoyos, Executive Director of the Cochise College Foundation, will provide an update on recent Foundation activities and their outcomes.*

3.03 Marketing Report  
*Robyn Martin, Assistant Dean, Marketing, Communications & Advancement, will provide a Marketing report.*

3.04 Community Engagement Report  
*Dr. Jenn Wantz, Executive Dean of Community Engagement, provided a written update in the board packet for review and acceptance.*

3.05 Policies for First Reading – Policy 632 – Family Medical Leave and Policy 644 – Performance Evaluation.  
*Policies 632 - Family Medical Leave with minor revisions related to language consistency and regulation compliance, and Policy 644 – Performance Evaluation with cleanup and consistency in language, as well as the incorporation of two substantive changes. One of these is the incorporation of peers and direct report input into the evaluation process. The second is the revision of the probationary faculty section to incorporate the new faculty academy. Both policies are presented as first reads.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Board Chair will turn the time to Board members to provide comments/share information.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant

to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. The telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 9<sup>th</sup> day of January 2026 by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President