

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, April 21, 2026, beginning at 4 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting room will be open to the public at 3:30 p.m.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/96526372462>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless the comment relates to agenda items, Board action is limited to directing staff to study the matter and/or schedule it for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)
Mr. Leeder will provide a brief AACCT update to Board members.

1.05.2 Senate
The Governing Board will review the March 2026 written Senate Report.

1.05.3 Student Government Association (SGA)
The Governing Board will review the written Student Government Association report.

- 1.05.4 College President's Report
The College President will provide:
 - *Legislative Update*
 - *Facilities Update*
 - *Initiatives*
 - *General Comments*
- 1.05.5 Monthly Financial Report – March 2026
The Governing Board will review the Financial Report for March 2026.
- 1.05.6 Monthly Academic Progress Report
The Monthly Academic Progress Report regarding Academic Program Review is attached for Board review.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion, and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Non-Exempt Staff; Appointment (*Amber Baxter, Administrative Assistant - Community Engagement, Sierra Vista Campus*)
- 2.01.2 * Non-Exempt Staff; Appointment (*Samuel (Luke) Courtney, Facility Services Technician, Sierra Vista Campus*)
- 2.01.3 * Non-Exempt Staff; Appointment (*Evan Frank, Facility Services Technician, Sierra Vista Campus*)
- 2.01.4 * Non-Exempt Staff; Appointment (*Renefe (Ren) LeGrand, Accounts Payable Technician, Sierra Vista Campus*)
- 2.01.5 * Exempt Staff; Appointment (*Jose (Michael) Gaspar, Assistant Dean of Business, Career, and Technical Education, Sierra Vista Campus*)
- 2.01.6 * Exempt Staff; Appointment (*David Lauer, ERP Systems Analyst Programmer, Sierra Vista Campus*)
- 2.01.7 * Exempt Staff; Appointment (*Bailie Nelson, Bugen Hall Director, Sierra Vista Campus*)
- 2.01.8 * Coach; Appointment (*Crystal Munoz, Assistant Coach - Women's Soccer, Douglas Campus*)
- 2.01.9 * Faculty; Appointment (*Michael (Tony) Dunn, Instructor of Anatomy & Physiology, Sierra Vista Campus*)
- 2.01.10 * Faculty; Appointment (*Nicolas Nino, Instructor of Cybersecurity, Networking, & Computer Information Systems, Sierra Vista Campus*)
- 2.01.11 * Faculty; Appointment (*Harinder Singh, Instructor of Communications, Sierra Vista Campus*)
- 2.01.12 * Exempt Staff; Transfer (*Timothy Harhan-Jones, Grants Accountant, Sierra Vista Campus*)
- 2.01.13 * Exempt Staff; Transfer (*Shelley Ulmer, Finance Compliance Coordinator, Sierra Vista Campus*)
- 2.01.14 * Non-Exempt Staff; Resignation (*Charlotte Hance, Graduation Technician, Sierra Vista Campus*)

- 2.01.15 * Exempt Staff; Resignation (*Owen Long, Facilities Maintenance and Project Manager, Douglas Campus*)
- 2.01.16 * Exempt Staff; Resignation (*Mandy Nowlin, ERP Project Manager, Sierra Vista Campus*)
- 2.01.17 * Faculty; Resignation (*Cory Adams, Instructor of Welding Technology, Sierra Vista Campus*)
- 2.01.18 * Faculty; Resignation (*Alexia Jimenez, Instructor of Aviation Pathways, Douglas Campus*)
- 2.01.19 * Exempt Staff; Probationary Separation (*Ciarra Ortiz, Bugen Hall Director, Sierra Vista Campus*)
- 2.01.20 * Curriculum
- 2.01.21 * 2026-2027 Course Fee Changes
- 2.01.22 * Acceptance of Minutes for March 17, 2026 – Regular Meeting

******Introductions******

- 2.02 Adjust FY2024-25 Budget to Reflect Actual Expenditures
The administration is requesting that the Governing Board adopt a motion approving the adjustments to the budget adopted for Fiscal Year 2024-25.
- 2.03 Fiscal Year 2026-2027 Personnel Listing
Administration is requesting the Governing Board adopt a motion to approve the 2026-2027 personnel listing containing the names of employees to be issued employment contracts for the ensuing fiscal year, pending other board actions.
- 2.04 Building Naming Request
Administration is requesting the Governing Board adopt a motion authorizing the president to name the Douglas Campus Science Building as the Ann Marie Stephens Science Building.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
 - *Dr. James Perey received a certificate of appreciation from Phi Theta Kappa Honor Society, Arizona Region, recognizing the College's outstanding effort in supporting the growth of Phi Theta Kappa through hosting the Spring 2026 Arizona Regional Convention. The convention was hosted by the Alpha Mu Zeta Chapter on the Sierra Vista Campus. This recognition reflects the College's continued commitment to student success, leadership, and academic excellence.*
- 3.02 NISOD Awards – 2026
Dr. Sheena Brown, Interim Vice President for Academics, will announce and recognize the recipients of the National Institute for Staff and Organization Development (NISOD) Award.
- 3.03 Human Resources Annual Report
Mr. Wick Lewis, Executive Director of Human Resources, will present the annual Human Resources Staffing Profile and Report.

- 3.04 FY27 Preliminary Budget Update
Dr. James Perey, College President, will present to the Governing Board on the FY27 preliminary budget development, preparing the board for future actions in May and June.
- 3.05 Governing Board Policies Reviewed with no Recommended Changes
The following Governing Board Policies have been reviewed per the three-year review cycle, and have no recommended changes:
- *Policy 201 – Board Responsibility*
 - *Policy 202 – Board Chairperson’s Role*
 - *Policy 203 – Board Secretary’s Role*
 - *Policy 205 – Board Committees*
 - *Policy 207 – Board Policy Creation and Review*
 - *Policy 209 – Administrative Policy and Creation*
 - *Policy 210 – Interim Policies*
 - *Policy 211 – Governing Board Emeritus Status*
- 3.06 Policies for Review with no Recommended Changes
Following the three-year review cycle, the following list of policies has been reviewed with no requested changes by the administration. The administration would recommend that board members review the listed policies, confirm that no changes are needed, or inform the administration of possible changes:
- *Policy 402 – Communication and Counsel to the Board*
 - *Policy 403 – Human Relations*
 - *Policy 404 – Budgeting-Forecasting*
 - *Policy 405 – Financial Conditions*
 - *Policy 406 – Asset Protection*
 - *Policy 407 – Compensation and Benefits*
 - *Policy 409 – Service of Process*

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. Hudgins will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. The telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 17th day of April 2026, by 5 p.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President