

**Cochise College
District Board Policy**

**Category: Board – President Relationship
Policy Number: 301
Title: Delegation to the President**

The District Board appoints the President as chief executive officer of the College and delegates to the President the responsibility to administer policies, develop procedures, and manage the finances and employees of the College. All Board authority delegated to employees is delegated through the President. Delegation includes but is not limited to the following:

- a. The President is authorized to establish and implement administrative policies and procedures.
- b. The President is authorized to take action on reasonable interpretations of the Board's policies.
- c. The President is authorized to expend district funds consistent with Arizona statutes and Board policy.
- d. The President is authorized to approve or accept contracts without Board action except:
 - 1. Intergovernmental Agreements
 - 2. Employment Contracts
 - 3. Contracts for architectural services greater than \$50,000
 - 4. Construction contracts with amounts greater than \$100,000
 - 5. Leases, whether College is Lessee or Lessor, with terms exceeding \$100,000 per year
 - 6. Procurement contracts, other than contracts for construction or lease of property, with a transaction amount greater than \$250,000
 - 7. Contracts which engage the services of the College and/or its personnel with terms greater than \$500,000.

The President may further assign these delegations to other officers or employees of the District.

The President shall follow the decisions of the Board as a collective unless those decisions are not in accord with the law or with reasonable ethical standards.

The President shall seek direction from the Board as required.