



**Cochise College
Administrative Policy**

**Category: Students
Policy Number: 4002
Title: Transfer of Credits**

Cochise College collaborates with other higher learning institutions to maximize the transfer of student coursework.

**Procedure 4002.1
Transfer to Cochise**

Credits earned by a student at any higher education accredited institution, and from certain non-regionally accredited institutions that are listed in the latest edition of the Higher Education Directory, may be approved for transfer to Cochise College. The transcript evaluation staff will evaluate official student transcripts and determine the applicability of credit earned at other institutions of higher education. Applicable credits are posted to a student's program of study through the degree audit software. Advisors and counselors may adjust a student's audit when necessary. The transcript evaluation staff will record accepted student transfer credits on the student's transcript.

The following regulations govern the acceptance of academic credit from other institutions:

1. Courses accepted for transfer-in credit must have been completed with a grade of C or better.
2. Cochise College may grant academic probation to students who transfer in with an earned grade point average (GPA) below 2.0.
3. Students who have been academically dismissed from another higher education institution may not attend Cochise College for one full semester after dismissal.
4. Grade point averages earned at other institutions are not calculated with GPAs earned at Cochise College.
5. College transcripts must be mailed directly or sent electronically by the sending institution to the Registration Office. Official sealed transcripts carried by the applicant are acceptable.

**Procedure 4002.2
In-State Transfer from Cochise**

Students transferring from Cochise College to one of Arizona's public community colleges or public universities should consult with an academic advisor. Additional considerations include the following:



1. AZTransfer is a statewide collaboration among higher education professionals which is designed to help students navigate their higher education options in the State of Arizona. AZTransfer.com includes information and resources on course equivalencies, general education curriculum, transfer admissions guidelines, degree options, and transfer pathways by desired majors.
2. Cochise College students who follow a transfer pathway and who complete an associate degree may transfer a maximum of 64 credits to complete a bachelor's degree at any Arizona public university. In collaboration with its university partners, the college has also developed some AAS to BAS transfer pathways in the career and technical areas.
3. Cochise College courses that carry a numerical designation of 0 through 99 do not transfer to other state institutions of higher education since they are considered developmental.
4. Transfer courses must be completed with a grade of C or better.
5. Grade point averages earned at Cochise College are generally not calculated with GPAs earned at receiving institutions.

Procedure 4002.3

Transfer of General Education Curriculum among Arizona Community Colleges

1. Arizona public community colleges and universities have agreed upon a common structure for transfer of the Arizona General Education Curriculum (AGEC). General education course credits earned with a grade of C or better at any Arizona public community college will be accepted as equivalent general education credits at any other Arizona public community college.
2. Students completing the AGECE block at any Arizona public community college will be regarded as having completed the AGECE requirements of any other Arizona public community college. AGECE requirements will be accepted and applied as defined by the institution where the student completed the AGECE. The only exception is when the special requirements (intensive writing and awareness areas) are embedded in the AGECE coursework; in that case, acceptance of the completed AGECE is at the discretion of the receiving institution.