



**Cochise College
Administrative Policy**

**Category: Health and Safety
Policy Number: 5006**

Title: Parking and Traffic Regulations

Cochise College hereby establishes regulations for the control of vehicles and non-pedestrian devices on College-owned or controlled property in accordance with Arizona Revised Statutes §15-1449 (Title 15, Chapter 12, Article 3).

**Procedure 5006.1
Definitions**

1. VEHICLES, under this policy, shall include automobiles, trucks, motorcycles, vans, motor scooters, and other self-powered, passenger-carrying devices.
2. NON-PEDESTRIAN DEVICES shall include bicycles, tricycles, unicycles, skateboards, roller skates, and equines.
3. RECKLESS DRIVING shall be defined as out of control or lack of control of a vehicles or non-pedestrian device.
4. PARKING VIOLATIONS shall include parking along any campus curb, on the campus mall, in fire lanes, in front of emergency entrances or exits, on the median, on the grass or illegally in a handicapped or reserved zone.
5. TRAFFIC VIOLATIONS shall include operating a vehicle in a reckless manner, with excessive speed, or with failure to stop at stop signs.
6. BORROWED VEHICLE shall be defined as a vehicle other than the one normally driven. The person lending his/her vehicle is responsible for the proper parking of the vehicle.
7. DOUBLE PARKED is defined as a vehicle parked behind or beside a legally parked vehicle in such a way as to block that second vehicle.
8. FACULTY AND STAFF are administrative, faculty and support employees of the College, whether full- or part-time.
9. STUDENT is any person who attends classes at any time during the year and is not classified as an administrative, faculty, or support employee of the College.
10. VISITORS are persons not in the above categories.
11. FIRE LANE is an area designated a posted sign and/or red painted curb or pavement.

12. RESTRICTED PARKING AREAS are any spaces or areas that are identified by signage and/or paint and, therefore, restrict that space or area from general parking use.

**Procedure 5006.2
Registration of Motor Vehicles**

Cochise College reserves the right to require all students and employee's to register their vehicles with the Security Office.

**Procedure 5006.3
Bicycles**

Traffic laws pertaining to the operation of bicycles are set forth in the Arizona Revised Statutes Title 28, Chapter 3, Article 11 as follows:

1. Under no circumstances will bicycles be ridden on sidewalks, walkways, or mall.
2. Bicycles are prohibited in academic and administrative buildings.
3. Bicycles are prohibited from all offices, hallways, stairwells, classroom, and laboratories.
4. Bicycles shall not be attached to any sign or railing, or parked in such a manner as to impede the travel of handicapped person or the normal movement of pedestrian or vehicular traffic.

Bicycles in violation of this regulation will be cited and will be subject to removal by the Security Office, and stored at the owner's expense.

**Procedure 5006.4
Operation of Golf Carts**

Many Cochise College departments use golf carts and other similar vehicles to move people and materials around campus or other College facilities. This section is applicable to this class of vehicle used on College business, whether electric or gas-powered.

In the interest of safety for all, common sense and common courtesy are expected during the safe use of these vehicles on college property. In order to operate a golf cart, an individual must complete the required orientation to ensure compliance with the following guidelines:

1. Cochise College owned golf carts are not built to be used on public roadways.
2. The number of passengers in a cart must never exceed the vehicle seating capacity.
3. Carts must comply with posted speed limits, stop signs, and all other traffic control regulations.

4. Carts may be operated on campus roadways, sidewalks, plazas, and bike paths if necessary.
5. Pedestrians always have the right of way.
6. When traveling in areas containing pedestrians, speed should be no faster than pedestrians walking in the same area. Exercise extreme caution near buildings, at blind corners and areas of pedestrian crossings and bicycle traffic.
7. Carts must not be parked where they block regular traffic paths, building exits, fire department connections, wheelchair ramps or curb cuts, or any other location that may present a hazard. Additional parking restrictions may be applicable.
8. Violation of this policy will result in disciplinary action including, but not limited to, loss of privilege to operate a golf cart.

**Procedure 5006.5
Parking Regulations**

1. These regulations are applicable to all members of the College community: faculty, students, staff, visitors, vendors, and contractors.
 - a. Regulations are in effect 24 hours daily in the following designated areas:
 - Handicapped
 - Emergency/fire lanes
 - Loading
 - Restricted parking areas
 - Driveways
 - b. In all other parking areas on days classes are in session.
2. It is unlawful to park or stop a motor vehicle in any of the following places except in compliance with a traffic control device or order of an officer:
 - a. on a sidewalk
 - b. in front of a driveway
 - c. within 15 feet of a fire hydrant
 - d. on a crosswalk

- e. within an intersection
 - f. any place where official signs prohibit or restrict parking, stopping, or unloading
 - g. on any grassed or dirt surface
 - h. on any roadway
 - i. in those areas bordered or outlined by curbs, unless outlined as an authorized parking area
 - j. outside a marked stall or outlined parking areas
 - k. on the driver's left-hand side of the street facing the wrong lane of traffic
 - l. over 18 inches from any curb
 - m. in front of any area allowing handicapped access
 - n. within 20 feet of a crosswalk or intersection
 - o. within 30 feet of the approach to any stop sign, yield sign, or traffic control signal located at the side of a roadway
3. Motorcycles may not park in any area other than those designated for vehicle or motorcycle parking, only.
4. No abandoned or unlicensed vehicles are allowed on the College's property. A vehicle is deemed "abandoned" if the vehicle is left unattended, on private or public property, for an unreasonable length of time and which, after being reported to a law enforcement agency in the state, has been by that agency discovered: (a) not to have been stolen; (b) the legal ownership of which cannot be established by normal record-checking procedures; and (c) the legal ownership of which is not claimed or asserted by any person. A vehicle will be deemed "unlicensed" if it does not have a current and valid State registration plate and/or tab.
5. These regulations are enforced through the towing of vehicles interfering with the movement of vehicular or pedestrian traffic; blocking a sidewalk, ramp, loading dock, crosswalk, entrance, exit, fire lane, or mall, or having been determined as abandoned.

**Procedure 5006.6
Traffic Regulations**

All traffic regulations, including those in the Arizona Revised Statutes and directive signs governing the use of motor vehicles, apply on campus and must be observed by all concerned at all times, unless specifically directed otherwise by a traffic control device or Security Officer.

1. Pedestrians shall at all times have the right-of-way on the streets and in the parking lots of Cochise College.
2. Every motor vehicle on the campus shall be equipped, at all times, with a properly working muffler that will prevent excessive or unusual noise. Muffler cutouts or bypasses are specifically prohibited.
3. All motor vehicles must come to a complete stop at intersections where stop signs are located. If a stop line is present, that is the point where vehicles are to stop before proceeding, otherwise at the closest point to the intersecting street.
3. Every driver shall exercise due care to avoid collision with a pedestrian, vehicle, or any object.
4. Speed on Cochise College streets is limited to 15 m.p.h. unless otherwise posted or conditions dictate that a lesser speed would be more prudent. Speed in parking lots shall be limited to 15 m.p.h.
5. Except for authorized vehicles, driving on grass areas or sidewalks is strictly prohibited.
6. All vehicle accidents are to be reported to the Cochise College Security Office as soon as they occur or are discovered and before the vehicle(s) is moved.