



GENERAL GUIDELINES FOR CO-OP FIELD EXPERIENCE CLASSES

Cooperative (Co-op) Education classes are designed to allow students to gain work experience in a setting related to their major. Academic content of the course is guided according to the learning needs/desires of the student, and is facilitated by a faculty member. Regular workplace participation over a semester period and weekly contact with faculty advisor are required. Students receive college credit for these experiences.

- In general, students need to have *some* background in coursework related to the field experience discipline they wish to pursue (business, criminal justice, etc.), with a few exceptions.
- An exception to the above would be allowed for Education majors who want to gain experience in their field. Although completion of EDU courses are desirable, students can serve as tutors if they have ENG 101 proficiency, and/or MAT 082-123 completion. There are a few other exceptions for certain majors. The Co-op program coordinator can provide more information.
- Students do not need to have a requirement for field experience in order to do one! Many students want to gain more knowledge of their field or want to supplement their university applications.
- Students with a requirement for a field experience embedded in their degree program should have as many related courses as possible behind them before embarking on field work (unless they have their own field placement or job). Pre-requisite courses vary according to major. See the Co-op coordinator for details.
- Co-op enrollment is flexible (extended enrollment after each semester starts) and is an inexpensive option for students to build their skills and resumes.