

Department	Title	Office Phone	Location
A			
Administration			
Dr. James D. Rottweiler	President's Office	515-5498	S-ADM-514
Crystal Wheeler	Executive Asst to the President & Governing Board	515-5401	S-ADM-514
Dr. Verlyn Fick	Executive VP/Provost	515-5414	S-ADM-513
Serena Westbrook	Executive Administrative Assistant	515-5413	S-ADM-513
Dr. Alan Biel	Executive Dean of Deans	452-2656	S-ADM-519
Sandy Berry	Administrative Assistant Academics	515-5359	S-ADM-518
Kathy Carrillo	Administrative Assistant Academics	515-5418	S-ADM-518
Dr. Wendy Davis	Administrative Affairs & Human Resources	515-5461	S-HRB-310
Debbie Catten	Executive Admin Assistant, VP Administration & HR	515-5461	S-HRB-312
Scott Clark	Chief Technology Officer	515-5485	S-ADM-502
Yolanda Paez	Administrative Assistant, Technology Services	515-8755	S-ADM-503
Adult Education	<i>(Complete list of Adult Education see Student Success)</i>		
Sonia Leyva	Office Assistant III, Adult Education	439-6832	D-AED-400
Jack Petty	Data Specialist, Adult Education	515-5456	S-AED-1422
Admissions	<i>(Complete list of staff go to Student Services)</i>		
Front Desk	Admissions & Registration Front Desk	515-5336 (800) 593-9567	S-SUB-1000
Front Desk	Admissions & Registration Front Desk	417-4005 417-4046	D-SSB-1000
Advising	<i>(Complete list of staff go to Student Success)</i>		
Michelle Dugger	Department Assistant Counseling & Advising	515-5483	S-SUB-1000 2nd Floor
Angel Rojo	Office Assistant II, Counseling & Advising	417-4038	D-SSB-1000
Agriculture			
Dr. Paul Sebesta	Dir. Agriculture & Natural Resources / Instructor	(9) 335-2923 DTC DC (520) 417-4117	
Allied Health Programs			
Kelly Juvera	Instructor, Certified Nursing Assistant (C.N.A.)	(9) 452-2611	DTC-B117
Terri Vernon	Certified Nursing Assistant Program	(9) 515-5471	DTC-B118
Bruno Talerico	Fire Science Program	(9) 515-3612	DTC-D103A
Catherine Valluzzo	Medical Assistant Program	(9) 335-2757	DTC-B112
Angelica Moore	Respiratory Therapy Program	(9) 515-5491	DTC-D103C
VACANT	Respiratory Therapy Program Coordinator	(9) 452-2613	DTC-D103D
Front Desk	Fitness Center SVC	515-3669	S-FIT-600
Athletics			
Jonathan Brooks	Assistant Coach Men's Basketball	417-4797	GYM-912
Jerry Carrillo	Head Coach Men's Basketball	417-4072	GYM-912
Maggie Castillo	Assistant Athletic Trainer	417-4723	GYM-933
Bo Hall	Director of Athletics	417-4706	GYM-906
Laura Hughes	Head Coach Women's Basketball	417-4145	GYM-908
Lexi Hunk	Assistant Coach Women's Soccer	417-4747	GYM-911
Todd Inglehart	Head Coach Baseball / Instructor HPE	417-4111	GYM-909
Lamar Innes	Director of Athletic Operations	417-4095	GYM-905
Jason Kalber	AF Assistant Baseball Coach	417-4740	GYM-900
Markus Kalber	AF Assistant Baseball Coach	417-4740	GYM-900
Deja Mann	Assistant Women's Basketball Coach	439-6837	GYM-900
Sierra Fultz-Williams	Athletic Trainer	417-4124	GYM-931
Automotive			
Ron Bosley	Instructor Automotive Technology	(9) 335-1449	HWY 92 AUTO PLEX
James Krause	Instructor Automotive Technology	(9) 224-5129	HWY 92 AUTOPLEX
Aviation			
Javier Armenta	Aviation Technician	417-4108	AVN-1800
Logan Barton	Instructor Aviation Pathways	439-6893	AVN-1814
Belinda Burnett	Instructor Professional Flight .49	417-4028	AVN-1838
Kathleen Burnett	Instructor Aviation Pathways	417-4754	AVN-1820
Terry Crosby	Aviation Grounds Instructor	417-4101	AVN-1842
Adam Daigle	Instructor Aviation Pathways	439-6895	AVN-1830
Alexander Deahr	Instructor Aviation Pathways	439-6894	AVN-1816
Edna Elias	Division Assistant Aviation Programs	417-4114	AVN-1802
Julie Johnson	Instructor Aviation Pathways	439-6895	AVN-1830
Mike Kehoe	Director Aviation Programs Chief Flight Instructor	417-4113	AVN-1834
Robert "Bob" Kirk	Instructor Professional Flight	417-4651	AVN-1844
Gary Lee	Aviation Mechanic I	417-4782	AVN-1848
Javier Madero	Aviation Mechanic II	417-4782	AVN-1848
Sebastian Martinez	Instructor Professional Flight	417-4104	AVN-1822
Michael McGrath	Instructor Professional Flight	417-4102	AVN-1824

Department	Title	Office Phone Location
Jorge Oros-Carranza	Instructor Professional Flight	417-4744 AVN-1818
Sandra Rosales	Aviation Programs Advisor & Recruiter	417-4165 AVN-1806
Eugene "Gene" Schmall	Instructor Professional Flight	417-4094 AVN-1810
Dudley Smith	Aviation Maintenance Supervisor	417-4114 AVN-1800
Ian Wilson	Instructor Aviation Pathways	417-4075 AVN-1826
Ayuda en Espanol		
Diana Acosta	Property Control Technician	452-2602
Rosa Berumen	Division Assistant Foundation Alumni	417-4735 417-4056
Arturo Chacon	Student Success Navigator	417-4758
Angie Castillo	Financial Aid Assistant	417-4045 417-4024
Bryan Homrighausen	Instructor Student Success	452-2614
Sonia Leyva	Office Assistant III, Adult Education	439-6832
Carmen Morales	Accounts Receivable Technician Cashier	417-4076
Cathy Ortiz	Senior User Support Technician	417-4037 515-5400
Terry Ortiz	Registration Technician I	417-4005
Yolanda Paez	Administrative Assistant Technology Services	515-8755
Andrew Parra	Administrative Assistant Residential Student life	417-4062
Estela Peraza	(PT) Admissions & Registration Technician II	417-4005 417-4046
Guillermo Retana	Instructor Spanish	417-4131
Nanette Romo	Director Counseling & Advising	515-5399
Martha Skinner	International Students Division Assistant Student Services	417-4050 515-3647
B		
Benson Center		
DeVon Hannah	Office Assistant I	(9) 586-1981 x3000 Benson, Hwy 90, I-10 exit 302
Rita Miller	Benson Center Coordinator	
Barbara Richardson	Assistant Dean of Outreach	
Dustin Sherman	Facilities / Customer Services Assistant	
Barnes & Noble Bookstore		
Lori Chiriani	Book Seller	(9) 458-0262 515-5419 S-SUB-1017
Liza Vargas	Bookstore Manager	
Business Office / Cash Office		
<i>(Where students pay, reload WEPA funds, etc.)</i>		
Colette Andrews	(PT) Office Assistant	515-5416 S-SUB-1000 Across from Admissions
Sally Aparicio	Director Cash Office / Bursar	515-8757 S-SUB-1028
Anita Franklin	(PT) Bursar	515-5416 S-SUB-1000 Across from Admissions
Sandy Leverty	Accounts Receivable Specialist	515-3646 S-SUB-1027
Harim Manzanares	(PT) Office Assistant III, Accts Receivable	417-4076 D-SSB-1000
Carmen Morales	Accounts Receivable Technician / Cashier	417-4076 D-SSB-1000
Business Department		
Marla Cardona	Division Assistant Academics Douglas Campus	417-4011 D-GEN-1135
Kathy Carrillo	Administrative Assistant Academics/ Bus & Tech	515-5418 S-ADM-518
Margarita Fate	Instructor Business Administration	515-5472 S-BUS-717A
Dr. Rod Flanigan	Dean of Business & Technology	515-4516 S-ADM-521
Chris McVean	Instructor Business Douglas Campus	417-4017 D-BUS-216
Dr. Glenn Smith	Instructor Business Administration	515-5466 S-BUS-717B
Susanne Trimboth	Instructor Business	515-5330 S-BUS-716
C		
Cafeteria (A'viands)		
Chris Przulucki	Union Café / Sierra Vista Campus	515-5352 S-SUB-1000 1st floor
Jessica Lopez	Union Café / Sierra Vista Campus	515-5352 S-SUB-1000 1st floor
Mauricio Davis	Cafeteria / Douglas Campus	417-4089 D-SUB-500
Career & Co-Op Education		
Patricia Bigwood	PSY & SOC Department Chair	417-4012 D-GEN-1111
Scott Brown	Building Construction Trades Dept Chair	515-5460 S-CTE-1519
Frank Emanuele	Pharmacy Technology Dept Chair	515-4506 S-SCI-1118 417-4716 D-SCI-2115
Margarita Fate	Business & Logistics Department Chair	515-5472 S-BUS-717A
James Krause	Culinary Arts Department Chair	(9) 224-5129 Hwy 92 Auto Plex
Stacie Munger	AJS, EDU, HIS, POS, ANT Dept Chair	515-5378 S-MUS-704
Jeannie Neeley	Computer Information Systems Dept Chair	515-5432 S-LCC-1238 439-6864 D-GEN-1158
Bruno Talerico	Fire Science Department Chair	(9) 515-3612 DTC-D103A
Center for Lifelong Learning (CLL)		
Luz Diaz	Office Assistant II, CLL	(9) 515-5345 DTC-G101
Kathy Denney	Center for Lifelong Learning	(9) 515-5492 DTC-G101
Carol Downey	(PT) Publications Specialist CLL	(9) 515-5446 DTC-G103
Gabriel Galindo	Director, Center for Lifelong Learning (CLL)	(9) 515-5382 DTC-G105

Department	Title	Office Phone Location
Joy Miller	Center for Lifelong Learning	(9) 515-5354 DTC-G102B
Angela Moreno	Youth Programs, CLL	(9) 515-3637 DTC-G103 515-3630 S-GEN-806
Ana Smith	Lifelong Learning Program Coordinator	(9) 515-3636 DTC-G107
Computer Information Systems (CIS)		
John Chapin	Instructor Cyber Security	515-5473 S-LCC-1226
Karl Griffor	Instructor Cyber Security	452-2644 S-LCC-1249 417-4116 D-GEN-1152
Dan Guilmette	Instructor CIS Cyber Security	515-5431 S-LCC-1236
Chris McVean	Instructor Office Education Douglas Campus	417-4017 D-BUS-216
Jeannie Neeley	CIS Department Chair, Instructor CIS	515-5432 S-LCC-1238
Jennifer Patton	Instructor CIS	515-5328 S-LCC-1241
Barbara Smith	Instructor CIS	515-5441 S-LCC-1240
Doug Smith	Instructor CIS	452-2649 S-LCC-1239
Creative Writing Celebration		
Irma Cook	Creative Writing Celebration Assistant	515-5490 S-SUB-1002
Kristen Welch	Academic Support Mirage Submissions welchk@cochise.edu	515-5315 S-ART-416
Culinary Department		
Chef Danielle Cardella	Instructor Culinary Arts	(9) 335-2244 DTC-J111A
Chef Lora Miller	Instructor Culinary Arts	(9) 335-8573 DTC-J111B
Curriculum Department		
Joan Jorgensen	Director Curriculum	(9) 335-6335 DTC-C101C
Angie Jackson	Division Assistant Curriculum	(9) 335-1596 DTC-C101D
D		
Deans		
Mark Boggie	Dean Student Success	515-5332 515-5351 439-6850
Dr. Eric Brooks	Liberal Arts	515-5359 417-4060 515-3624 417-4060
Dr. Verlyn Fick	Institutional Research	515-3652 515-5414
Dr. Rod Flanigan	Business & Technology	515-5418 417-4011 515-4516
Gabe Galindo	Nogales Teach Out	(9) 520-287-5583
Dr. Bo Hall	Student Services	515-3647 417-4050 (9) 227-9320 515-5329
Dr. Beth Krueger	Math & Science	515-5477 417-4011 515-5380
Jennifer Lakosil	Nursing & Allied Health	(9) 515-8744 (9) 515-5309 (9) 515-8750
Barbara Richarson	Outreach	(9) 586-1981 (520) 384-4502 452-2656
Disabilities Services (ADA)		
Vienna Baker	Department Assistant Disabilities Services	515-5337 S-SUB-1065 2nd Floor
Carla Boyd	Dir, Equity, Inclusion & Compliance Title IX Coordinator	515-5337 S-SUB-1067 2nd Floor
Carla Boyd Vienna Baker	Douglas Campus Disabilities Office	417-4023 D-LCC-613
Downtown Center (DTC)		
Jim Barrows	Director Maintenance & Operations	515-5339
Chef Dani Cardella	Culinary Downtown Center	(9) 335-2244
Kathy Denney	Center for Lifelong Learning	(9) 515-5492
Kristy Duggan	Director Faculty Support Center	(9) 335-8424
Karolyn Garcia	Allied Health Programs & Nursing	(9) 515-8744
Angie Jackson	Moodle Support & Faculty Support Center Admin Assist.	(9) 335-1596
Joan Jorgensen	Director Curriculum Development / Instructional Design	(9) 335-6335
Joy Miller	Center for Lifelong Learning	(9) 515-5354
Chef Lora Miller	Culinary Downtown Center	(9) 335-8573
Randi Minor	Technology Services / Phones/Computer Support	(9) 515-4511
Jeff Mitchell	Security Downtown Center (DTC)	(9) 335-2947 Cell (520) 301-9075
Rachel Norton	Small Business Development Center	(9) 515-5478
Brian O'Brien	Custodial	515-3616
Tonya Randolph	Career Technical Education Program Specialist (CTEPS)	(9) 335-1884 DTC-NA107
Margaret Reilly	Office Assistant I Nursing	(9) 515-5309
Renee Rhodehamel	Learning Management System Manager / Moodle	(9) 335-8412
Chris Ritter	Engineering	(9) 335-2841
George Self	Assistant to Provost	(9) 335-2958 DTC-A110
Dual Enrollment		
Barbara Richardson	Dual Enrollment Program Specialist	515-5347 SVC Room 813
E		
Education / Language Department		
Ben Berry	Instructor History & Political Science	417-4794 D GEN 1154 515-5363 S-GEN-802
Jennifer Kennedy	Instructor Early Childhood	452-2664 S-AED-1412
Stacie Munger	Spanish Instructor, Department Chair	515-5378 S-MUS-704
Garry Nix	Instructor Administration of Justice (AJS)	417-4053 D-GEN-1147

Department	Title	Office Phone Location
Becky Orozco	Instructor Anthropology & History	417-4772 D-GEN 1143 515-3697 S-LCC 1234
Guillermo Retana	Spanish Instructor	417-4131 D-D-GEN-1140 515-5424 S-MUS-701
Tim Sequin (sa-ah)	Instructor AJS & Director/Instructor Police Academy	515-3631 S-LCC-1233
Jesse Smith	Instructor American Sign Language (ASL)	515-5392 smithja@cochise.edu S-MUS-703
Dr. Ellen Vujasinovic	Instructor Education	452-2666 S-LCC-1226
English Department		
Karen Bristow	Instructor English	452-2612 S-ART-404
Mary Coyle	Instructor Humanities	515-5499 S-BUS-714
Dr. Ceci Lewis	Department Chair, English Instructor	515-5448 S-ART-418
Randy Martin	Instructor English	515-5435 S-ART-403
Ella Melito	Instructor English	439-6845 D-GEN-1161
Alex Omeara	Instructor English	417-4086 D-GEN-1138
Curt Smith	Instructor English	515-5469 S-MUS-702
Priscilla Stone	Instructor/Tutor English	439-6860 D-LIB-TLC
Jay Trieber	Instructor English	417-4765 D-GEN-1137
Kristen Welch	Instructor English	515-5315 S-ART-416
External Relations / Foundation		
Rose Berumen	Division Assistant Foundation	417-4735 D-ADM-Recp
Eva Dickerson	College Advancement Manager	515-3690 S-BUS-715
Denise Hoyos	Executive Director Foundation, External Relations	417-4148 D-ADM-114 515-3690 S-BUS-715
F		
Facilities / Custodial		
Armando Arevalo	Facility Service Technician I	417-4001 D-MNT-2000
Bill Auchincloss	Facility Service Coordinator	515-5453 S-MNT-2100
Marcel Baker	Facilities Services Technician III	515-5453 S-MNT-2100
Nicholas Beach-Moschetti	Facility Services Technician III	515-3616 DTC-MNT
Gene Bernal	Facilities Services Technician III	515-5453 S-MNT-2100
Duke Burford	Facilities Services Technician III	515-5453 S-MNT-2100
Matt Crabb	Facilities Services Technician III	515-5453 S-MNT-2100
Janet Cramer	Division Assistant Facilities & Maintenance	515-5453 S-MNT-2100
Frank Dykstra	Executive Director Facilities & Maintenance	515-5311 S-MNT-2111
Simon Floyd	Facilities Services Technician III	515-5453 S-MNT-2100
Martin Fuentes	Facilities Services Technician III	417-4001 D-MNT-2000
Tom Gomez	Facilities Services Technician I	417-4001 D-MNT-2000
Javier Lafon	Facilities Services Technician III	417-4001 D-MNT-2000
Nick Louviere	Facility Services Technician III	515-5453 S-MNT-2100
Joe Mejia	Facilities Services Coordinator	417-4001 D-MNT-2000
Julio Melgoza	Facilities Services Technician III	417-4001 D-MNT-2000
Pete Molina	Facilities Services Supervisor	417-4001 D-MNT-2000
Brian O'Brien	Facilities Services Supervisor	515-3616 S-MNT-2102
Edgardo Pedregro	Facilities Services Technician III	417-4001 D-MNT-2000
Luis Peralta	Facilities Services Technician III	417-4001 D-MNT-2000
Jennifer Ratkovich	Department Assistant Maintenance	417-4001 D-MNT-2000
Christopher Regert	Facilities Services Technician III	515-5453 S-MNT-2100
Nathan Routhieux	Facilities Services Technician III	515-5453 S-MNT-2100
Rebecca Sproule	Facilities Services Technician III	417-4001 D-MNT-2000
Daniel Westein	Facilities Services Technician III	515-5453 S-MNT-2100
Facility Events		
Irma Cook	Academic Facilities Schedule Specialist	515-5490 S-SUB-1002
Jennifer Wantz	Events / Facilities Manager	515-5364 S-SUB-1000
Faculty Support Center		
Karen Dale	Director, Academic Assessment & Improvement	(9) 335-1883 DTC-C101C
Kristy Duggan	Director Faculty Support Center	(9) 335-8424 DTC-C101F
Angie Jackson	Department Assistant Curriculum / MOODLE	(9) 335-1596 DTC-C101D
Renee Rhodehamel	Learning Management System Mgr (LMS Mgr)	(9) 335-8412 DTC-C101F
Finance Department		
Diana Acosta	Property Control Technician	452-2602
Colette Andrews	Office Assistant III, Accounts Receivable	515-5416
Jonathan Campbell	Sierra Vista Mailroom / Warehouse	515-5377
Debbie Craig	Controller	515-3674
Dr. Wendy Davis	Director, Administration	515-3623
Juan Fimbres	Douglas Mailroom / Warehouse	417-4026
Anita Franklin	(PT) Bursar	515-5416
Raisa Glasgow	Position Control	452-2626
Stacey Green	Buyer	452-2631 417-4047
Trish Hermansen	Accounts Payable Specialist	452-2636

Department	Title	Office Phone Location
Crystal Hernandez	Buyer	452-2658 417-4047
"Ray" Lloyd Howard	Sierra Vista Mailroom / Warehouse	515-5377
Sandra Leverty	Accounts Receivable Specialist	515-5416 515-3646
Matt Macoviac	Douglas Mailroom / Warehouse	417-4026 417-4059
Harim Manzanares	Office Assistant III, Accounts Receivable	417-4076
Carmen Morales	Accounts Receivable Technician / Cashier	417-4076
Jeff Mountjoy	Director, Procurement Services (Purchasing)	452-2601 Room 304-A
Esmeralda Puente	Accountant	452-2608
Abena Purnell	Grants Accountant	452-2655
Shelley Ulmer	Accounts Payable Technician	452-2638
Ronda Yost	Senior Accountant	515-5468
Financial Aid / Veterans Assistance		
Angie (Marie) Castillo	Financial Aid Assistant (Scholarships)	417-4024
Karen Emmer	Director of Financial Aid	515-5417
Loren Gladwill	Scholarship Navigator	515-3694
John Parris	Financial Aid Technician I (Max Credit Appeals)	515-3645
Terry Perez	Financial Aid Technician I (Student Loans)	515-5480
Tina Ratliff	Financial Aid Operations Manager	515-5417
Teresa Rotarius	Veterans Services Specialist (FA) (A - L)	515-5462
Coleen Thrasher	Veterans Services Specialist (FA) (M - Z)	515-5462
Fine Arts & Humanities		
Tanya Biami	Department Chair Fine Arts/Humanities	515-5316 S-ART-419
Roman Briggs	Instuctor Humanities & Philosophy	515-5450 S-ART-405 417-4707 D-GEN-1142
Lori Keyne	Instructor Music	515-8759 S-MUS-706 417-4066 D-BKS-701A
Albert Kogel	Art Instructor	515-5479 S-ART-417
Bary McInnery	PT Photography/DMA Instructor	417-4715 D-AVN-1819
Tate Rich	Art Instructor - Douglas Ceramics	417-4025 D-ART-1902
Monte Surratt	Art Instructor	417-4085 D-ART-1909
Mary Jenea Sanchez	Instructor Media Production Arts	452-2651 S-GCB-803 439-6866 D-GEN-1159
Virginia Thompson-Pfau	Art Instructor - SV Ceramics	515-3673 S-ART-407
Foundation		
Rose Berumen	Division Assistant Foundation	417-4735 D-ADM-Recp
Eva Dickerson	College Advancement Manager	515-3690 S-BUS-715
Denise Hoyos	Executive Director Foundation, External Relations	417-4148 D-ADM-114 515-3690 S-BUS-715
Fort Huachuca Ed Center		
Mandee Clay	Registration Technician II, Military Programs	(9) 533-2391
Joel Evans	MOS Credentialing Coordinator	(9) 335-1080 (9) 533-2391
Lisa Hauser	Academic/Career Advisor Military Programs	(9) 335-1079 (9) 533-2391
Tiffany Kelsay	Academic/Career Advisor Military Programs	(9) 335-1082 (9) 533-2391
Sharron Nason	Registration Technician II, Military Programs	(9) 533-2391
Erin Nevez	Department Assistant, Fort Huachuca	(9) 335-1083 (9) 533-2391
John Somers	Director, Fort Huachuca	(9) 224-5038 (9) 533-2391
G		
General Education Diploma GED		
Sonia Leyva	Office Assistant III, Adult Education	439-6832 D-AED-400
Jack Petty	Data Specialist, Adult Education	515-5456 S-AED-1422
Graduation		
Michelle Dugger	Department Assistant Counseling & Advising	515-5483 S-SUB-1000 2nd Floor
Angel Rojo	Office Assistant II, Counseling & Advising	417-4038 D-SSB-1000
Gym (Fitness Center)		
Front Desk	Douglas Campus	417-4790 D-GYM-900
Front Desk	Sierra Vista Campus	515-3669 S-FIT-600
H		
Health & Physical Education		
Jerry Carrillo	Head Coach, Men's Basketball	417-4072
Laura Hughes	Head Coach, Women's Basketball	417-4145
Todd Inglehart	Head Coach, Men's Baseball	417-4111
Help Desk		
Email the Help Desk at helpdesk@cochise.edu this will put a work order in for you automatically!		
Marvin Alexander	Help Desk Manager	452-2665 / 515-5400 S-BUS-722
Mark Berumen	DC User Support Technician II	417-4010 D-LCC-601
Jennifer Burton	SVC (PT) User Support Technician III / Cochise Connect	515-5400 S-BUS-722
Jason Campbell	SVC User Support Technician II	515-5400 S-BUS-722
Haley Davis	SVC (PT) User Support Technician III	515-5400 S-BUS-722

Department	Title	Office Phone	Location
Karlo Favela	SVC User Support Technician II	515-5400	S-BUS-722
Alejandra 'Maria' Flores	DC (PT) User Support Technician III	417-4010	D-LCC-601
Cecilia Gonzalez	DC (PT) User Support Technician III	417-4010	D-LCC-601
Michael Gaun	SVC (PT) User Support Technician III	515-5400	S-BUS-722
Shaun Hickey	SVC User Support Technician II	515-5400	S-BUS-722
Dave Minor	SVC Senior Support Technician	515-5497	S-BUS-722
Randi Minor	DTC User Support Technician I	515-4511	DTC-E102
Marquis Morales	DC (PT) User Support Technician III	417-4010	D-LCC-601
Cathy Ortiz	DC Senior Support Technician	417-4037	D-BUS-611
Brian Scarbrough	SVC User Support Technician II	515-5400	S-BUS-722
Jesus Yanez	DC User Support Technician I	417-4010	D-LCC-601
Housing (Student Dormitory)			
Andrew Parra	Department Assistant Housing	417-4062	D-RHO-reception
Jennifer Tagaban	Director of Housing, Residential Student Life	417-4115	
Human Resources			
Leanne Bennett	Payroll Data Technician Employee Verification	515-5457	S-HRB-329
Mollie Blanchard	Talent Management Assistant	515-5475	S-HRB-316 417-4752 D-ADM-122
Debbie Catten	Executive Administrative Assistant, HR	515-5461	S-HRB-312
Kathy Curtis	Payroll & Benefits Supervisor	515-5308	S-HRB-315
Dr. Wendy Davis	Vice President of Human Resources (HR)	515-3623	S-HRB-310 D-ADM-125
Jennifer Graeme	Director Talent Management	515-5487	S-HRB-314 417-4015 D-ADM-121
Wick Lewis	Executive Director Human Resources	452-2619	S-HRB-324
James Tibbets	Payroll / Benefits Specialist	452-2652	S-HRB-317
I			
Institutional Research			
Dr. Verlyn Fick	Dean of Institutional Research	515-5414	S-ADM-513
Iris Routhieaux	Department Assistant Institutional Research	515-3652	S-AED-1408
Travis Ambrose	Lead Research Data Analyst	515-3603	S-AED-1409
Jordan Fischer	Institutional Research Analyst ~remote~	515-3652	
J			
K			
L			
Labs			
Eric Stiemert	Math Lab Supervisor SVC	515-5403	S-LCC-1221
Jake Sherwood	Math Tutor	515-5342	S-LCC-1200 Math Lab
Becky Dorman	Writing Lab Supervisor SVC	515-3660	S-LCC-1220
Becky Gualtiere	Writing Lab Tutor SVC	515-5342	S-LCC-1200 Writing Lab
Gary Schasteen	Math Lab Tutor Instructor DC	439-6860	D-LIB-300
Priscilla Stone	Writing Lab Tutor Instructor DC	439-6860	D-LIB-300
Languages			
Stacie Munger	Spanish Instructor / Depart Chair / SVC	515-5378	S-MUS-704
Guillermo Retana	Spanish Instructor / Douglas Campus SVC	417-4131	D-GEN-1140 515-5424 S-MUS-701
Jesse Smith	American Sign Language (ASL) Instructor DW	515-5392	S-MUS-703
Liberal Arts			
Sandy Berry	Admin Assistant Academics/ Liberal Arts	515-5359	S-ADM-518
Dr. Eric Brooks	Dean of Liberal Arts	515-3624	S-ADM-520
Marla Cardona	Division Assistant Academics DC	417-4011	D-GEN-1135
Library Services			
Vanessa Ayala	Library Circulation Coordinator SVC	515-5320	S-LIB-900
Kristen Davis	Department Assistant Library Services	452-2671	S-LIB-922
Alex Felton	Electronic Resource Librarian ILS Admin SVC	515-5421	S-LIB-933
Glaudia Galvan	(PT) Circulation Supervisor	417-4082	D-LIB-300
Toby Merrick	(PT) Circulation Supervisor	417-4082	D-LIB-300
Emily Moxley	Library Circulation Coordinator DC	417-4144	D-LIB-300
Tetima Parnprome	Librarian Sierra Vista	515-5383	S-LIB-932
Karly Scarbrough	Librarian Douglas Campus	417-4080	D-LIB-300
Cynthia Scott	(PT) Supervisor	515-5320	S-LIB-900
Dr. John Walsh	Director Library Services	515-5420	S-LIB-921 417-4081 D-LIB-300
Sam Yang	(PT) Circulation Supervisor	515-5320	S-LIB-900
M			
Maintenance			
Manuel Acedo	Maintenance Technician I	417-4001	D-MNT-2000

Department	Title	Office Phone	Location
Ernesto Alvarez	Ground Maintenance Assistant	417-4001	D-MNT-2000
Erick Anderson	HVAC Senior Technician	515-5453	S-MNT-2100
James Barrows	Director Maintenance & Operations	515-5339	S-MNT-2010
Janet Cramer	Division Assistant Facilities & Maintenance	515-5453	S-MNT-2100
Darrel Crowley	Building & Grounds Manager	515-5389	S-MNT-2010
Steven DeFelice	HVAC Senior Technician	515-5453	S-MNT-2100
Duane Dugie	Maintenance Technician Lead Electrician	515-5453	S-MNT-2100
Frank Dykstra	Executive Director Facilities & Maintenance	515-5311	S-MNT-2111
Joshua Groves	HVAC Senior Technician	515-5453	S-MNT-2107
Mario Ibarra	Grounds Technician I / Inmate Supervisor	515-5453	S-MNT-2100
Bill Jackson	Maintenance Technician Lead Carpenter	515-5453	S-MNT-2100
Bill Leyland	Grounds Technician I	515-5453	S-MNT-2100
Troy Lopes Sr.	Building & Grounds Maintenance Manager District Wide	439-6861	D-MNT-2000
Torin McDaniel	HVAC Technician I	515-5453	S-MNT-2100
Eddie Moreno	Maintenance Technician I	417-4001	D-MNT-2000
Eduardo Peralta	Grounds Maintenance Assistant	417-4001	D-MNT-2000
Phillip Quionez	Maintenance Technician I	417-4001	D-MNT-2000
Miguel Ramirez	Maintenance Technician Lead Electrician	417-4001	D-MNT-2000
Jennifer Ratkovich	Department Assistant Maintenance	417-4001	D-MNT-2000
Robert Ruff	Grounds Coordinator	417-4001	D-MNT-2000
Dion Spivey	Grounds Technician I	417-4001	D-MNT-2000
Charles Sproule	Grounds Technician II / Inmate Supervisor	417-4001	D-MNT-2000
Math			
Marla Cadona	Division Assistant Academics	417-4011	D-GEN-1135
Angela Garcia	Instructor / Department Chair Math District Wide	515-4508	S-LCC-1243 417-4078 D-GEN-1144
Patrick Jones	Math Instructor	515-5341	S-LCC-1234
Barbara Krueger	Math Instructor Douglas	417-4071	D-BKS-705
Dr. Beth Krueger	Dean of Math & Science (Social Behavioral Science)	515-5380	S-SCI-1112 417-4054 D-GEN-1132
Matt Melito	Math Instructor	452-2667	S-AED-1415
Dawn Nuetzel	Division Assistant Math & Science	515-5477	S-SCI-1111
Kristy Ritter	Math Instructor	515-3629	S-LCC-1246
Steve Roark	Math Instructor	515-5442	S-LCC-1245
Kim Rogalski	Math Instructor	515-5325	S-SCI-1114
Susan Sanders	Math Instructor Douglas	417-4103	D-GEN-1146
Marketing			
Sharrina Cook-General	Media & Communications Coordinator	515-3698	S-BUS-718B
Daniel Gordon	Web Content Manager	515-5319	S-ART-414
Robyn Martin	Asst Dean of Enrollment & Mgmt & Marketing	515-3688	S-BUS-719
Keith Ringey	Print Services Coordinator	452-2643	S-GCB-811A
Rick Whipple	Graphic Designer	515-3689	S-BUS-718A
Military Programs / Fort Huachuca			
Mandee Clay	Registration Technician II, Military Programs	(9) 533-2391	
Joel Evans	MOS Credentialing Coordinator	(9) 335-1080 (9) 533-2391	
Lisa Hauser	Academic/Career Advisor Military Programs	(9) 335-1079 (9) 533-2391	
Tiffany Kelsay	Academic/Career Advisor Military Programs	(9) 335-1082 (9) 533-2391	
Sharron Nason	Registration Technician II, Military Programs	(9) 533-2391	
Erin Nevez	Department Assistant, Fort Huachuca	(9) 335-1083 (9) 533-2391	
John Somers	Director, Fort Huachuca	(9) 224-5038 (9) 533-2391	
Mirage			
Alex O'Meara	Academic Support Mirage Submissions	417-4086	
Kristen Welch	Literary Magazine Course (Instructor)	515-5315 welchk@cochise.edu	
Moodle Help			
Use this email to put a work order in automatically: helpdesk@cochise.edu			
Angie Jackson	Department Assistant Faculty Support Center	(9) 335-1596	DTC-C101D
Schenando Nason	Learning Management System Technician	(9) 335-2886	DTC-C101E
Renee Rhodehamel	Learning Management System Manager	(9) 335-8412	DTC-C101F
N			
Navigators (formerly Recruiting)			
Arturo Chacon	Student Success Navigator Douglas Campus	417-4758	D-ADM-100
Celia Jenkins	STEM Pathways & Recruiting Coordinator	515-5368	S-GCB-804
Rosa McPherson	Student Success Navigator Running Start Program	515-8753	S-GCB-803
Breanna Watkins	Student Success Navigator	515-3609	S-GCB-814
Nursing Department			
Melesa Ashline	Instructor Nursing / Lab / Sim	(9) 515-3638	DTC-NA117
Shirley Bayham-Hicks	1st Year Nursing Instructor	(9) 452-2624	DTC-NA123
Teresa Biron	1st Year Nursing Instructor	(9) 515-3605	DTC-NA115

Department	Title	Office Phone Location
Tori Child	2nd Year Nursing Instructor	(9) 515-3607 DTC-NA112
Arlene Djordjevic	LPN Coordinator Instructor of Nursing	(9) 335-6328 DTC-NA128
Karolyn Garcia	Division Assistant Nursing & Allied Health	(9) 515-8744 DTC-NA101B
Bethany "Beth" Hill	Director of Nursing	(9) 515-3613 DTC-NA119
Janell Jackson	2nd Year Nursing Instructor	(9) 515-3682 DTC-NA121
Star Jermyn	Instructor Pharmacy Diadatic Nursing	(9) 515-8747 DTC-NA116
Kelly Juvera	Certified Nursing Asst Instructor / Lab Assistant	(9) 452-2611 DTC-B117
Jennifer Lakosil	Dean of Nursing & Allied Health	(9) 515-8750 DTC-NA105
"Angie" Angelica Moore	Clinical Coord & Instructor Respiratory Therapy	(9) 515-5491 DTC-D103B
Margaret Reilly	Office Assistant I Nursing	(9) 515-5309 DTC-NA101A
Bruno Talerico	Director EMS Program Fire Science Program	(9) 515-3612 DTC-D103A
Terri Vernon	Instructor Certified Nursing Assistant & Program Coordinator	(9) 515-5471 DTC-B118
Linda Vincent	2nd Year Coordinator / Instructor Nursing	(9) 515-8746 DTC-NA127
Cindy Ziegler	1st Year Nursing Instructor	(9) 515-3606 DTC-NA114
Notaries at Cochise College		
Debbie Catten	Human Resources	515-5461
Debbie Craig	Finance- Controller	515-3674
Kathy Curtis	Human Resources	515-5308
Martha Skinner	Admin Assist, Student Services International Students	417-4050
O		
Occupational Health & Safety		
Randy Denney	Director Occupational Health & Safety	515-5455 S-HRB-321
Outreach Department Sections		
Rita M. DeVon H.	Benson Center	(9) 586-1981 x3000
Mandee C. Sharron N.	Fort Huachuca Center Military Programs	(9) 533-2391
Brenda F. Jodi O.	Willcox Center	(520) 384-4502 439-6901
P		
Payroll Department		
Leanne Bennett	Payroll Data Technician	515-5457
Kathy Curtis	Payroll & Benefits Supervisor	515-5308
James Tibbets	Payroll Specialist	452-2652
Phi Theta Kappa Honor Society		
Angie Bustamante	Alpha Beta Zeta Chapter Co-Advisor	417-4714 D-LCC-607
Marguerite Connors	Alpha Beta Zeta Chapter Advisor	417-4750 D-BUS-610 452-2641 S-SUB-1050
Brian Homrighausen	Alpha Mu Zeta Chapter Co-Advisor	452-2614 S-LCC-1229 439-6865 D-GEN-1162
Jennifer Wantz	Alpha Mu Zeta Chapter Advisor	515-5364 S-SUB-1001
Police Academy		
Dr. Eric Brooks	Dean - Police Academy	515-3624 S-ADM-518
Tim Seguin (sa-ah)	Director Police Academy	515-3631 S-LCC/1233
Print Media Center		
Keith Ringey	Print Services Coordinator	452-2643 S-GCB-811A
Prison Education		
Virginia Batista	Prison Education Coordinator	(9) 364-7521 x-34130
Procurement		
Stacey Green	Buyer	452-2631 417-4047
Crystal Hernandez	Buyer	452-2658
Jeff Mountjoy	Director Procurement Services	452-2601 S-HRB-304A
Q		
R		
Registration		
Admissions/Registration Combined	DISTRICT WIDE	(800) 593-9567
Rodeo		
Lynn Smith	Assistant Rodeo Coach	(520) 678-6702
Rick Smith	Head Rodeo Coach	(520) 645-0185
Room Reservations		
Jennifer Wantz	Events Facilities Manager	515-5364
S		
Science Department		
Rowshan Begum	Instructor Chemistry SVC	515-5467 S-SCT-1115

Department	Title	Office Phone Location
Christi Charters	Instructor Biology SVC	515-5494 S-SCI-1125
Ken Charters	Instructor Biology SVC	515-5426 S-SCI-1116
Mary Cole	Instructor Biology SVC	452-2623 S-SCI-1124
Joanne Deakin	Instructor Geology & Physics	515-4507 S-SCI-1121
Kari Durham	Instructor Biology SVC	515-5436 S-SCI-1122
Frank Emanuele	Department Chair / Instructor Biology	515-3632 S-SCI-1118 417-4716 D-SCI-2115
Hannah Jones	Science Lab Manager SVC	515-5423 S-SCI-1127
Eric Lodge	Instructor Chemistry DC	417-4742 D-SCI-2102
Shawn McGuire	Biology Instructor, Benson Center	(520) 586-1981 X3310
Steve Merkley	Instructor Biology	515-3632 S-SCI-1117
Lisa Reed	Instructor Biology DC	417-4048 D-SCI-2101
Becky Richardson	Instructor Biology SVC	515-5476 S-SCI-1123
Mark Slovak	Instructor Physics	xxx-xxxx S-SCI-1120
Elissa Williams	Science Lab Manager DC	417-4055 D-SCI-2107
Security		
Major Joe Chavez	Douglas Campus Security	417-4133 417-4022 (9) 249-1959
Captain Gilberto Herrera	Sierra Vista Campus Security	515-5470 (9) 249-1957
Sargent Jeff Mitchell	Downtown Center Security	(9) 335-2947 CELL (520) 301-9075
Small Business Development Center		
Rachel Norton	Department Assistant SBDC	(9) 515-5478
Robert Mucci	SBDC Intl Trade Analyst (PT) USDA Program Specialist	(9) 515-5478 439-6901*
Mark Schmitt	Director Small Business Development Center (SBDC)	(9) 515-5478
Social & Behavioral Sciences		
Celeste Atkins	Instructor Sociology	515-3696
Patricia Bigwood	Department Chair / Instructor Behavioral Sciences	417-4012
Kristen Juarez	Instructor Psychology	515-3634
STEM		
Celia Jenkins	STEM Pathways & Recruit Coordinator	515-5368
Student Government		
Andie DeBellis	Student Activities Manager SVC	452-2618
Jennifer Tagaban	Director Residential Life / Student Activities Manager	417-4063 417-4115
Student Services		
Tiani Anag-Shimabukuro	Reg Tech I Official Transcripts/Education Verification	515-5351 515-5336
Heather Augenstein	Assistant Registrar	515-3649 800-593-9567
Katja Biggs	Credentials Evaluator Transcript Evaluation	515-4514
Melissa Cepero	Admissions & Registration Specialist	515-5336 515-5415 515-5412
Lindsay Gulliver-Romo	Registration Technician II SVC	515-5336
Dr. Bo Hall	Dean of Student Services	(9) 227-9302 515-5329 417-4050
Erika Navarro	(PT) Credentials Evaluator	452-2661
Terry Ortiz	Registration Technician II Douglas OneStop	417-4005 417-4046
Estela Peraza	(PT) Registration Technician II	417-4005
Holly Prince	Credentials Evaluator Transcript Evaluation	515-3686
Stacy Putz	Credentials Evaluator Transcript Evaluation	515-5411
Debbie Quick	Director of Admissions Registrar	515-5336 515-5412
Jon Scott	Data Analyst SVC	515-3642
Martha (Maria) Skinner	Division Assistant Student Services INTERNATIONAL	417-4045 515-3647
Student Success		
Gabby Amavizca	Director Student Support Services (SSS) TRIO	417-4708
Terri Berg	Student Success Instructor District Wide	515-5301 439-6868
Mark Boggie	Dean of Student Success	515-5351 439-6850
Norma Brandenburg	Academic Career Advisor TRIO	417-4036
Tammy Brewer	Director Testing Services	515-5307
Denisse Canez	Instructor Reading DC	417-4123
Marguerite Conners	Student Success Manager	452-2641 417-4750
Becky Dorman	Writing Lab Supervisor SVC	515-5342 515-3660
Melissa Faglie	Degree Audit Systems Manager SVC	515-5366
Becky Gualtiere	English Tutor SVC	515-5342
Brian Homrighausen	Student Success Instructor District Wide	452-2614 439-6865
Judith Lehman	Testing Services Douglas Campus	439-6825
Sonia Leyva	Office Assistant III, Adult Education DC	439-6832
Margarita Loya-Ramirez	Instructor ESL DC	417-4138
Darla Parker	Divison Assistant Student Success	515-5332
Jack Petty	Data Specialist Adult Education SVC	515-5456
Dawn Rinehart	Testing Services Specialist	515-5447
Nanette Romo	Director Counseling & Advising	515-5483

Department	Title	Office Phone Location
Gary Schasteen	Math Lab Tutor / Instructor DC	439-6860
Jake Sherwood	Math Tutor SVC	515-5342
Eric Stiemert	Math Lab Supervisor SVC	515-5342 515-5403
Priscilla Stone	English Tutor / Instructor DC	439-6860
Rocio Suarez	(PT) TRIO Assistant	417-4027
Beth Suby	Instructor Reading Fall 2018 DC	FALL 18- DC 417-4707 Room D-GEN 1142
Pam Thompson	Instructor ESL DC	417-4728
Becky Westby	Testing Services Specialist	515-5447
T		
Technology Department		
Ron Bosley	Instructor Automotive Technology	(9) 335-1449
Scott Brown	Department Chair Technology Welding Instructor SVC	515-5460
Graham Eberly	Instructor Welding SVC/DC	452-2625 439-6852
Randy Fox	Instructor Welding SVC/DC	515-5338
James Krause	Department Chair Automotive/Culinary/Engineering	(9) 224-5129 (9) 335-1449
Chris Ritter	Instructor Electronics	(9) 335-2841 DTC Room D-111
Doug Schlarbaum	Instructor Building Construction Trade (BCT)	515-3633
Mark Vernon	Instructor HVAC	515-3655
Technology Services (formerly IT)		
Lia Acuna	Systems Analyst	452-2617
Marvin Alexander	Help Desk Manager	452-2665 515-5400
Mark Berumen	DC - User Support Technician I	417-4083
Jennifer Burton	SVC (PT) - User Support Technician III	515-5321 515-3601
Jason Campbell	SVC - User Support Technician II	515-3656
Scott Clark	Chief Technology Officer	515-5485 Room 502 DC 417-4003
Haley Davis	SVC (PT) - User Support Technician III	515-5321 515-5400
Daniel Del Rio	Network Administrator	452-2659
Karlo Favela	User Support Technician II (Cochise Connect)	452-2672
Alejandra Flores	DC (PT) - User Support Technician III	515-3601 417-4010
Michael Gaun	SVC (PT) - User Support Technician III	515-5321 515-3601
Cecilia Gonzalez	DC (PT) - User Support Technician II	515-3601 417-4010
Luis Grijalva Cota	Systems Analyst	515-5404
Shaun Hickey	SVC - User Support Technician II	515-5344
Laura Lengel	Customer Service Representative College Operator	515-5428 800-966-7943 515-5300
David Luna	Director Administrative Computing	452-2632
Dave Minor	SVC - Senior Support Technician	515-5497
Randi Minor	DTC - User Support Technician I	(9) 515-4511
Marquis Morales	DC (PT) - User Support Technician III	515-3601 417-4010
Shirley Neese	Technology Licensing/Training Coordinator	452-2670
Tracey Neese	Database Administrator (DBA)	452-2620
Cathy Ortiz	DC - Senior Support Technician	417-4037 417-4010
Yolanda Paez	Administrative Assistant Technology Services	515-8755 Room 503
Phillip "Tad" Patton	Director, Technology Support Services	515-5390 515-3601 417-4083
Gilbert Parra	Director Infrastructure & Security	515-5317 417-4773
Tommy Ralls	Technology Project Coordinator	515-8758 439-6842
Oscar Ramirez	Systems Analyst	452-2635
Brian Scarbrough	SVC - User Support Technician II	515-5481
Frank Villasenor	Systems Administrator	515-5465
Jesus Yanez	DC - User Support Technician I	417-4712
Testing		
Tammy Brewer	Director Testing Services	515-5307 439-6825
Judith Lehman	Testing Services Specialist	439-6825
Dawn Rinehart	Testing Services Specialist	515-5447
Becky Westby	Testing Services Specialist	515-5447
Transcripts		
Tiani Anang-Shimabukuro	Registration Tech I Official/Unofficial Transcripts	515-5351 515-5336
Katja Biggs	Transcript Evaluation	515-5411
Holly Prince	Transcript Evaluation	515-3686
Stacey Putz	Transcript Evaluation	515-4514
GED Services in Phoenix	azed.gov/adultedservices.com	(602) 258-2410
Joint Service Transcripts (JST)	HTTPS://jst.dodeded.mil	(9) 533-2391
Tutoring		
Becky Dorman	Writing Lab Coordinator SVC	515-5342
Duncan Emrie	(PT) Senior Math Tutor	515-5342
Becky Gualtiere	English Tutor	515-5342
Gary Schasteen	Math Lab Coordinator DC	439-6860
Jake Sherwood	Math Lab Tutor	515-5342
Eric Stiemert	Math Lab Coordinator SVC	515-5403 515-5342
Priscilla Stone	Writing Lab Tutor Instructor DC	439-6860

Department	Title	Office Phone Location
U		
University of Arizona South Campus		
Main Phone Line	1140 Colombo Avenue, Sierra Vista, AZ	(9) 458-8278
UofA Cooperative	Master Gardners Water Wise	(9) 458-8278 X2141
Melissa Silva	U of A South Advisor Cochise Cats	(9) 458-8278 X2120 439-6880
Josette Miranda (Lopez)	U of A South Advisor Cochise Cats	(9) 458-8278 X2120 515-3653
V		
Veterans Assistance		
Teresa Rotarius	Veterans Services Specialist (FA) (A - L)	515-5462
Coleen Thrasher	Veterans Services Specialist (FA) (M - Z)	515-5462
W		
Warehouse & Mailroom		
Jonathan Campbell	(PT) Mailroom / Warehouse	515-5377
Juan Fimbres	Work Study	417-4026 417-4059
Ray Howard	Mailroom Technician Warehouse	515-5377 cc (520) 508-2833
Matthew Macoviak	Mailroom Technician (STUDENT MAIL OFFICE)	417-4026 417-4059 CC (520) 508-3895
Welding Department		
Scott Brown	Department Chair, Welding Instructor	515-5460
Graham Eberly	Instructor Welding	452-2625 439-6852
Randy Fox	Instructor Welding	515-5338
Willcox Center		
Bryan Armstrong	Facilities Customer Service Assistant Wilcox	(520) 384-4502 439-6901
Jodi Brock-Olivares*	Office Assistant I * (Spanish Speaking)	(520) 384-4502 439-6901
Brenda Farbo	Center Coordinator Wilcox	(520) 384-4502 439-6903
Barbara Richardson	Director Wilcox Center	(520) 384-4502 439-6900
Y		
Youth Programs		
Angela Moreno	CLL Youth Programs Coordinator K12 Programs	515-3630 S-GCB-806 (9) 515-3637 STC-G103
VOICE MAIL INSTRUCTIONS		
Forward Calls on Analog Phones ((Analog phones do not have Caller ID))		
To Forward calls Press *2		
To Remove Forward Press #2		
Forward Calls on Digital/VOIP Phones ((Digital/VOIP phones HAVE caller ID))		
If you are forwarding to a campus number, then you only need the last FOUR digits of the campus number you are forwarding to. Example #1 Campus extension forward: [Forward] button, 5200 [Forward] button to confirm IF forwarding to a cell number, then dial (9) (area code if needed) XXX-XXXX. Example #2 Off Campus Number Forward: Press [Forward] button, (9) (520) 515-0001 [Forward] button to confirm.		
Press the "Forward" button below display window		
See the examples above to determine which example best fits your needs.		
To REMOVE the Forward, Press [Forward] button, Select the [CancelFwd] button		
Logging into Voicemail OFF Campus Instructions		
1. Call Pilot System: Dial (520) 515-5335		
2. Enter the last four digits of your campus phone number plus the pound key (#). Example: 9853#		
3. Enter your password you set, followed by the Pound Key (#). Passwords are usually four numeric digits		
Logging into Voicemail ON Campus Instructions		
1. Call Pilot System: Dial 7000		
2. Enter the last four digits of your campus phone number plus the pound key (#). Example: 9853#		
3. Enter your password you set, followed by the Pound Key (#). Passwords are usually four numeric digits		
Commands When Listening to Messages		
To Skip BACK 30 seconds --- Press 1		
To Skip FORWARD 30 seconds -- Press 3		
To Pause Press # To Resume listening to messages Press 2		
To Go To Next Message, Press 6		
To go to the Previous Message, Press 4		
To Delete Message Press 76		
Check Your Phone Greeting		
Dial 7002 ---- Then press your four digit campus phone extension (last four digits), plus the pound key (#) Example: 9853#		
Mailbox Commands		
While logged into Call Pilot system (after you have listened to your messages) Press 8* for Mailbox Commands		
0 = Mailbox Options	4 = Password Change	
1 = Log In	5 = Call Pilot Tools	
2 = Greeting	6 = Go To	

Department	Title	Office Phone Location
3 = Disconnect # = Exit		
Express Messaging		
Dial 7002 = Express Messaging System		
Enter the Last Four digits of a CAMPUS only number with the # key		
Wait for the Tone, Record your message, then Hang up		