

VA Checklist: Please review all items with School Certifying Official at Cochise College

VA directions and forms please follow the checklist below and do all that apply to you.

Complete Semester Benefit form BEFORE class registration every semester.

[Ctrl + Click here Semester Benefit form](#) (If this link does not work for you, see attached copy Semester Benefit form.) We can hold your classes without payment pending all other requirements

- Remedial classes must be taken in a face to face classroom

\_\_Apply to be a student or update your application: <https://apply.cochise.edu/>

- You cannot register for classes if your application is out of date.

\_\_Contact Admissions [adm@cochise.edu](mailto:adm@cochise.edu) and find out if you qualify for in-state residency.

- The VA only pays for in-state tuition

\_\_To apply to use VA educational benefit: <https://www.va.gov/education/how-to-apply/>

- Only if you have not done this yet

\_\_If you have used VA Education benefits at another school, complete Request for Change of Program or Place of Training form 22-1995 to avoid delays in claims processing.

\_\_If you were military: Order official military transcripts “electronic version” to Cochise College, Fort Huachuca: for Army, Coast Guard, Marine Corps, Navy, Reserve:

- [jst.doded.mil/](mailto:jst.doded.mil/)
- send email to [eval@cochise.edu](mailto:eval@cochise.edu) to inform them you ordered JST

Air Force: order official transcripts,

<https://www.airuniversity.af.edu/Barnes/CCAF/Display/Article/803247/>

\_\_Order official transcripts for ALL prior colleges NO EXCEPTIONS: VA requires Cochise College to evaluate all prior training.

- Cochise College, Transcripts, 901 N Colombo Ave., Sierra Vista, AZ 85635
- Emailed directly from prior school [eval@cochise.edu](mailto:eval@cochise.edu)

\_\_Placement scores NEED to be on file. Contact [testing@cochise.edu](mailto:testing@cochise.edu)

\_\_AFTER all transcripts are received and evaluated, contact Advising [advising@cochise.edu](mailto:advising@cochise.edu) to complete the “Veteran Training Review” form. Student completes page one and signs page two. Type a statement of educational and career goals before your appointment with advising.

\_\_If your Cumulative GPA is less than 2.0 with Cochise College, please complete NSP appeal

\_\_If you need a line of credit to purchase your books please let me know during the week before school starts. Book vouchers are only available for a few days at the start of the term and they have to be paid back by the student.

\_\_Chapters 30,1606,1607 must verify enrollment on the last day of each month.

\_\_Let us know if you are interested in other Financial Aid.

Veterans Assistance, Sierra Vista Campus S-SUB 1030, 520-515-5462