

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, February 6, 2018, beginning at 6 p.m., in the Governing Board Room 301, Human Resources Building – 300, 901 Colombo Avenue, Sierra Vista, AZ 85635.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

## COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

### AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

#### INFORMATION

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

*Mrs. Jane Strain, representative to the AADGB, may provide a brief report.*

1.05.2 Senate

*The Governing Board will review the Senate report provided within the packet.*

1.05.3 Student Government Association (SGA)

*A Student Government Association report will be provided.*

- 1.05.4 College President  
*The President will provide:*
- *Legislative Update*
  - *Master Facilities Plan Update*
  - *General Comments*
- 1.05.5 Monthly Financial Report – January 2018  
*The Governing Board will review the Financial Report for January 2018.*

## 2. NEW BUSINESS \*

## ACTION

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

### 2.01 Consent Agenda \*

- 2.01.1 \* Classified Staff; Appointment (*Ernesto Alvarez, Grounds Maintenance Assistant, Douglas Campus*)
- 2.01.2 \* Faculty; Appointment (*Arleene Djordjevic, LPN Coordinator/Instructor of Nursing, Downtown Center*)
- 2.01.3 \* Administrative Staff; Resignation (*William Howard, Director of Finance and Administration, Sierra Vista Campus*)
- 2.01.4 \* Faculty; Resignation (*Tyler Barton, Instructor Aviation Pathways, Douglas Campus*)
- 2.01.5 \* Faculty; Resignation (*Camber Miner, Instructor Aviation Pathways, Douglas Campus*)
- 2.01.6 \* Faculty; Resignation (*Lori Nichols, Instructor of Nursing, Downtown Center*)
- 2.01.7 \* Faculty; Resignation (*Edmund Priddis, Instructor of Biology, District-wide, based on the Sierra Vista Campus*)
- 2.01.8 \* Classified Staff; Retirement (*William Cassidy, Maintenance Technician I, Sierra Vista Campus*)
- 2.01.9 \* Classified Staff; Retirement (*Madeline Riggs, Mailroom Technician, Douglas Campus*)
- 2.01.10 \* Faculty; Retirement (*Douglas Curtis, Instructor Building Construction Trades Prison Ed, Douglas Prison Complex*)
- 2.01.11 \* Faculty; Retirement (*Randall Dorman, Instructor of Mathematics, District-wide, based on the Sierra Vista Campus*)
- 2.01.12 \* Faculty; Retirement (*Kevin O'Brien, Instructor of English, Douglas Campus*)
- 2.01.13 \* Acceptance of Minutes for January 9, 2018 – Regular Meeting

\*\*\* Introduction of New Employees \*\*\*

## 3. INFORMATION ITEMS

## INFORMATION

### 3.01 Communications

*The college received the following communications:*

- *Dr. Rottweiler received an email from Richard Reeves, Program Director Integrated Postsecondary Education Data System (IPEDS) for National Center for Education Statistics, extending his appreciation to Cochise College, and especially to the college's IPEDS Keyholder, Travis Ambrose for submitting the winter data collection*

*three weeks prior to the close date. Mr. Reeves also noted IPEDS is a very large data collection involving a large number of institutions, completing the surveys and locking them early during the collection period is extremely helpful.*

- *Dr. Rottweiler received a letter from the Commission on Accreditation of Allied Health Education Programs, informing the college of its vote on January 11, 2018 to award continuing accreditation to the Emergency Medical Services – Paramedic Program at Cochise College.*
- *The college received emails, via Denise Hoyos, from Carol Treuber, Economic Development Specialist and Kirsten Smith thanking Dr. Rottweiler for being the key note speaker at the Southeast Arizona Economic Development Group meeting on January 9. Ms. Smith also noted Dr. Rottweiler did a fantastic job and was a captivating speaker, and she thanked the college for sponsoring the lunch.*

3.02 TRiO Trip to Houston, Texas for Hurricane Recovery Support  
*Gabriela Amavizca TRiO Student Support Services Director, Angie Bustamante, TRiO Academic Advisor, and students will update the Board on PTK/TRiO Honors in Action: Hurricane Harvey Relief Houston, Texas.*

3.03 Math and Science Report  
*Dr. Beth Krueger, Dean of Mathematics and Science, will lead a report on how the Math Department and Testing Center are working cooperatively to start using multiple measures for placing students into mathematics classes.*

3.04 Executive Vice President/Provost Report  
*Dr. Verlyn Fick, Executive Vice President/Provost, will provide a Provost Report.*

3.05 Administrative Computing Report  
*Dr. Verlyn Fick, Executive Vice President/Provost, will provide a progress report on Administrative Computing.*

#### **4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Board Chair will turn the time over to Board members to provide comments/share information.*

#### **5. EXECUTIVE SESSION**

#### **ACTION**

5.01 Executive Session – President’s Annual Evaluation and Contract

***The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(1) - Discussion or consideration of employment, assignment, appointment, promotion, demotion, salaries, discipline, resignation, or dismissal of a public officer, appointee, or employee of a public body.***

**NO BOARD ACTION WILL BE TAKEN DURING THE EXECUTIVE SESSION.**

5.02 Contract for the College President  
*Each year the Board considers the conditions for the continued employment of the College President, and may adopt a motion to extend the employment contract with the College President.*

**6. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 2nd day of February, 2018, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President