

MINUTES

COCHISE COUNTY COMMUNITY COLLEGE DISTRICT GOVERNING BOARD REGULAR MEETING

Tuesday, November 10, 2015
Sierra Vista Campus
6:00 p.m.

1. GENERAL FUNCTIONS

1.01 Call to Order

Mr. DiPeso called the meeting to order at 6:02 p.m.

Board Members Present:

Mr. David DiPeso
Mr. Dennis Nelson (late arrival)
Mr. Danny Ortega
Mr. Tim Quinn
Mrs. Jane Strain (telephonically)

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

Dr. Rottweiler stated Agenda Item 3.02, Placeholder – Classified Appointment – Department Assistant for Prison Education, should be pulled. That position is in the process of being filled, but will not be filled until the new year. It is anticipated that this appointment will be brought to the Board at its December meeting.

1.04 Citizen's Interim

There were no requests to address the Board.

1.05 Standing Reports

1.05.1 Representative to the Arizona Association of District Governing Boards (AADGB)

An Arizona Association of District Governing Boards report was not presented as the AADGB has not met since the last report was provided at the Cochise County Community College District Governing Board meeting held on August 11, 2015. The next meeting of the AADGB is scheduled to be held on November 12, 2015. Mrs. Strain commented that she and Chair Lloyd have been in email contact, and the agenda shows an update on the GISS.

1.05.2 Representative to the Association of Community College Trustees (ACCT)

Mrs. Strain stated there will be some follow-up from a morning session presented by Scott Stewart on Education for Higher Standards. She added that emails on the ACCT National Legislative Summit being held in Washington, DC in February 2016,

are already out, and they are pushing for folks to register early. She suggested we look at making office calls first (Congresswoman McSally, Senator Flake, and Senator McCain or his chief of staff), and then making flight arrangements. Dr. Rottweiler requested the Board look at the agenda for the summit, and let Ms. Mountjoy know if they would like to participate so proper arrangements can be made.

1.05.3 Senate

A Senate report was not provided as the Senate did not meet in October.

1.05.4 Student Government Association (SGA)

SGA President Mason Rust provided the report. He stated that, within the last month, they had a Hocus-Pocus showing with PTK Honor Society to help raise money for their membership. They held a Disability Awareness Day where Jessica Cox, an amazing young lady pilot who has no arms, came to Cochise College and spoke on both the Sierra Vista and Douglas campuses; a campus-wide game of Humans vs Zombies was held on the Sierra Vista campus; and they hosted the Haunted Union, which was very successful and quite a few clubs made quite a bit of money – they had games, costume contests, a big haunted house in the community room, and music and dancing by various clubs. Upcoming events will include a Native American Heritage celebration, and the Great American Smoke-out where students can hand in their tobacco products for disposal and be rewarded with a free lunch. Mr. Rust concluded his report by wishing the Board happy holidays!

Dr. Rottweiler stated the SGA had the opportunity to visit with the Board. Since we are getting close to budget time, if there are some initiatives the SGA would like senior administration to consider and then be brought to the Board, they should start pulling them together within the next month or so in order that we can get those in as part of the ongoing budget initiatives.

1.05.5 College President

Dr. Rottweiler began his report by introducing Mr. George Castle, President, Cochise Chapter of the Air Force Association, who presented Mr. Dan Guilmette with an Exceptional Service Award, stating that Mr. Guilmette continues to do fantastic things for Cyberpatriot. He then provided a bit of background on how the program began. This year we have the same number of teams signed up, in the Cochise County area, that the entire Phoenix metro area has, and he attributed much of this to Mr. Guilmette's activities in this area. Mr. Castle added that the Cyberpatriot program is eight years old this year, so there's a lot of data starting to accumulate on kids that have participated in Cyberpatriot – seeing why they went to school, where they went to school, and if they decided to go into STEM subjects, etc., and if Cyberpatriot had any impact on them. The numbers were big – it's having a good impact, which is why the Air Force Association began Cyberpatriot to get kids interested in being cybersecurity people and to be interested in STEM subjects. This year, an elementary school program was started, which teaches kids to be safe on the internet. Mr. Guilmette stated he has 16 teams competing this year, nine teams competing on Friday starting at 8:30, four teams on Saturday, and three on Sunday. He invited the Board to attend. He then thanked his wife for all her support. He acknowledged two of the schools competing this year, where the coaches and mentors have volunteered their time helping the entire program. He added that the

16 registered teams comprise about 24% - 27% of the teams in Arizona. Mr. Quinn inquired about the location of the competition (LCC Room 1213). Mr. Castle then thanked Cochise College for its support.

Dr. Rottweiler congratulated Mr. Guilmette. He stated that he and Mrs. Strain have been participating in a discussion group in Sierra Vista related to K-12 education and the higher standards. One of the topics of concern relating to the needs of our K-12 institutions is that it's almost shameful that, in the city that's home to NETCOM, there is not enough computers in the high school to be able to do many of the things they need to do. He and Dr. Fick will meet with administrators at Buena High School later this week. He has offered the facilities at Cochise College to Buena High School if they would like to utilize computers when they do their AZ Merit testing.

Relating to legislative updates, Dr. Rottweiler briefed the Board on the Expenditure Limitation Study Committee – they continue to work through some recommendations and they have had ongoing meetings with ATRA (who is on 'the other side' pushing against the idea of being able to expend resources). Hopefully, they will arrive at some mutual recommendations. Clearly, from the community college side, there's really two key areas where they think they need to have some flexibility, 1) weighted FTSE counts for those areas of career and technical education, and 2) the entrepreneurial model and the enterprise opportunities that colleges may have.

An Arizona Community College Coordinating Council (AC4) meeting was held on October 29th. Dr. Rottweiler stated the Joint President's Council (the ten community college CEOs and three university presidents) met later that day to discuss topics they would like to do together, legislatively, as they try to move the higher education initiatives forward, recognizing they think there will be some real positive things come about for K-12, and then to make sure they recognize higher education as part of that ongoing initiative.

Regarding master facilities, Dr. Rottweiler stated an article ran in the Sierra Vista Herald/Bisbee Review related to the demolition taking place at the Downtown Center (DTC). The demolition is almost complete. Bids were received for the Guaranteed Maximum Price (GMP) and are currently being reviewed. It is still the intention to bring this to the Board, under a special telephonic meeting on November 20th, in order to set the GMP and begin to move forward. Consistent with discussions at the retreat, we have received some other financing options, specifically paying off the previous debt early. He will send these out to the Board, along with some recommendations for them to consider, and then take action either at the meeting on November 20th, or likely after that when we know exactly what the prices will be and we can lay out those financing options.

In his general comments, Dr. Rottweiler stated we hosted the Higher Learning Commission visit on October 26-27, and he thanked the Board for participating in the visit. He shared that, during the exit interview, one of the things they touted very highly was the commitment of the Governing Board, knowledge of the college, and initiatives that are facing us. As stated during the retreat, if everything we need to do was based upon the quality of our Board, we would be in excellent shape. We don't anticipate, at least based upon the exit interview, any significant findings that might deal with reaccreditation, although we do expect some recommendations – which is good, and should be part of the overall peer review and suggestions on how we can move forward. We have no hard information on that, it was just a general exit

interview; they will not send us anything for another two weeks, at which point we'll have an opportunity to correct facts. It will be returned to them, and it will then come back to us anywhere from two to three months for our full review as it moves through the process.

The college hosted a team from China in relation to doing some aviation training (from ground school through jet transition) for Chinese pilots. The visit was very positive, and we think there are some unique things we can potentially do in this area. Dr. Rottweiler is not sure this group will work out exactly how we had initially intended, based upon some pricing and some timing; however, he thinks there are some unique opportunities and things we can do.

Dr. Rottweiler provided the Board with a document entitled "The Most Militarized Universities in America" in the event it should come up in any of their discussions. He stated he's not sure exactly what this is, but it's always unique when Cochise College is grouped with Johns Hopkins University and some other large research institutions.

Mr. DiPeso inquired about the K-12 lawsuit. Dr. Rottweiler stated the most recent special session ended in an agreement that will actually fund the settlement between the legislature and the school board association and others that brought that suit. It's a negotiated rate, and is not new money coming in; this is money that, in theory, should have been given to them statutorily. It's giving them what they were owed, but the plan is tied to utilization of state trust lands, and that will have to be taken to the voters during the upcoming election. The interesting question is, if the voters deny that, what happens? He stated he doesn't know the answer to that question, but it will be an interesting discussion to have. It is clearly utilizing resources that are planned well into the future to pay off for today. Our schools are suffering, and frankly, it's shameful when you see some of the conditions of the schools and things that are happening. Mr. Quinn commented on the school board perspective on post. Dr. Rottweiler stated the important part, as it relates to community colleges and higher education is it appears that, with this settlement, it will at least bring some stability to the budgeting process. There is also a recognition that education has been underfunded, so he doesn't think there will be a hard push to take money from community colleges or universities to give to K-12. Mr. Quinn commented on a Phoenix newspaper article about businesses that are choosing not to stand up in Arizona because of two things – immigration issues and schools. Dr. Rottweiler stated we're seeing a loss of opportunities within Arizona, but we're extremely concerned about how it relates to Cochise County, especially in relationship to Fort Huachuca. The question is, what parts can we get out in front of? Can we ease some of that tension? Clearly, when you look at most schools in Cochise County, Sierra Vista in particular, compared to the state average, they are higher. The problem is that the state average is so low that you can be the 'top dog', but also be in the lowest state, which makes it very difficult.

1.05.6 Monthly Financial Report – October 2015

The Financial Report for October 2015 was presented and accepted as submitted.

2. INFORMATION ITEMS

2.01 Communications

The college did not receive any communications for the November 10, 2015 agenda.

2.02 Math and Sciences Report

Beth Ann Krueger, Dean of Mathematics and Sciences, introduced Steve Roark, Chair of Mathematics. She commended Mr. Roark and the math department, who, in August, redesigned pathways to help make developmental math students a lot more successful and to get on a good pathway to where they need to go. Mr. Roark provided a PowerPoint presentation, which included the current path to college-level mathematics and the math pathways starting in Fall 2016. He began by explaining what he has been doing in the past four to five years in the existing program, and when we went to the module system where the students could advance through at their own pace. The existing program has three different developmental math courses; if a student doesn't place into college-level mathematics, they start at the very beginning in Fundamental Math, then move onto Beginning Algebra and Intermediate Algebra until they can get into a college transferrable math course. He stated that, last year, they added Mathematics 132 for the Applied Science degrees, which gave students the option of coming out of the developmental math sequence early to earn a college math credit. The numbers in Math 132 are very low; he is teaching the class this semester, and there are six students enrolled. College Math 142 is mainly for Liberal Arts majors, and has very low enrollments as well – one section is offered between the main campuses, taught in the ITV system, and there is a section taught at the Santa Cruz Center, as well. It is not offered online. The majority of our students would go through College Algebra.

Mr. Roark stated that, as presented in a previous Board meeting, over the last four years, in students who started developmental math, less than 20% of them completed a college math class, which led us to change things up. We are working with a model that, instead of three developmental math classes and then college level math, we have one developmental math course, and then college level math. We still have the same college level math courses, for the most part; however, one small change was made in the Precalculus course. Beginning Algebra was redesigned so it would meet the prerequisite requirements for MAT 132 and 142. He added that a number of community colleges in the state have done this, including the Maricopa Community College Systems, so it's not unprecedented. Intermediate Algebra has been reworked to include a bit of the Beginning Algebra material, and was designed to prepare students for precalculus algebra. This would lead to calculus courses.

Mr. Roark stated they are also restructuring the placement process. Currently, if you come into Cochise College you take a placement test; based on that placement test result, you're placed into developmental or college level math. They are also going to look at high school GPAs, which some studies have found that it's a better measure of college level success.

Mr. Roark stated he is hoping to increase the number of students who will go through college mathematics and the applied mathematics pathways. Some majors (Meta Majors - Arts & Humanities, Education, Health Sciences, Industry & Applied Sciences, and Social & Behavioral Sciences) have been grouped at Cochise College, and a majority will feed into the reworked Beginning Algebra and then onto Math 132 or 142. However, there is some flow from the Meta Majors into college algebra. Business & Economics and STEM will flow into the reworked Intermediate Algebra which will then feed into Precalculus Algebra – MAT 181 and Precalculus Trigonometry – MAT 182.

Ms. Krueger stated she has sat in on the Math Department meetings, and it's amazing to see this department work. They are all focused on getting our students to succeed. She is

very grateful to Mr. Roark for being a leader in this endeavor. Discussion followed around math courses the nursing and aviation students need to take.

Dr. Rottweiler stated that approximately 80% of the students coming into Cochise College, when they take the placement test, are testing into developmental or remedial math. What we are currently seeing is that, when they go through the three classes previously mentioned, only 20% of them were getting through. We are trying to get students to the college level, credit bearing course that's the gateway in for their program sooner rather than later - it's taking too long to get them to a college level course. This restructure is to try to get them there.

3. NEW BUSINESS

3.01 Consent Agenda *

The following items were approved:

- 3.01.1 * Classified; Appointment (*Juan "Andy" Espinoza, Academic/Career Advisor, Santa Cruz Center*)
- 3.01.2 * Administrative Support; Appointment (*William "Bill" Howard, Director of Finance & Administration, District-wide*)
- 3.01.3 * Faculty; Appointment (*Jason Rafferty, Instructor of Professional Flight, Douglas Campus*)
- 3.01.4 * Classified; Resignation (*Rebecca Horlick, Office Assistant I, K-12 Outreach, Sierra Vista Campus*)
- 3.01.5 * Classified; Retirement (*Mary Fogleman, Department Assistant, Library Services, Douglas Campus*)
- 3.01.6 * Classified; Appointment Rescinded (*Elsa Rose, Department Assistant, Prison Education, Douglas Prison Complex*)
- 3.01.7 * Curriculum Changes
- 3.01.8 * Acceptance of Minutes for October 3, 2015 – Retreat
- 3.01.9 * Acceptance of Minutes for October 6, 2015 – Regular Meeting

Mr. Quinn moved and Mr. Nelson seconded a motion to approve the Consent Agenda. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

Jennifer Graeme, Director of Talent Management, introduced Jason Rafferty.

3.02 Placeholder – Classified Appointment – Department Assistant for Prison Education

This item was pulled from the agenda during the Adoption of the Agenda as the position was not filled.

3.03 Academic Calendar for 2017-18

Dr. Rottweiler stated the Academic Calendar for 2017-18 is being presented for approval, and Dr. Fick was present to address any questions the Board may have. He recommended the calendar to the Board for approval. Mr. Ortega moved and Mr. Nelson seconded a motion to approve the Academic Calendar for 2017-18. There was no further discussion by the Board. The Board unanimously approved. MOTION CARRIED.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. DiPeso turned the floor over to Governing Board members for comments.

- Mrs. Strain stated she received an email from ABEC, and they are having a meeting on Friday, November 20, 2015. This is actually through First-Things-First, and they are requesting she attend this meeting. She will send the email to Dr. Rottweiler for his review.
- Mrs. Strain inquired about the Special Telephonic Meeting of the Governing Board on Friday, November 20, 2015, and if it would be held at 6 p.m. Dr. Rottweiler stated yes, if that is what the Board prefers.
- Mr. Nelson commented on the ACCT Leadership Conference in San Diego. The college provided, along with Central Wyoming College, a presentation on how to reduce the default rate on payment of student loans. Several years ago our default rate was hovering around 30%; the same with Central Wyoming (and, pretty much the same nationwide). Through our staff, we have been able to reduce the default rate to 9%. Both colleges did many of the same things, some things differently, but one of the areas agreed upon was the collection agency used. The collection agency received very high marks. The presentation was very well done and very well received.
- Mr. DiPeso stated he attended a few breakout sessions at the ACCT conference, and one in particular pertained to student retention. One college, in order to do their student retention, has moved to registering students that will go through the program the whole year instead of a semester, with the hopes they will stay with the program. Another session he attended pertained to a college that is working with commerce and industry.

5. ADJOURNMENT

Mr. DiPeso adjourned the meeting at 7:08 p.m.

Respectfully Submitted:

Loretta Mountjoy, Executive Assistant to the President

Mrs. Jane Strain, Secretary of the Governing Board