

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, November 9, 2021, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/96253061090>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting, and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mr. Quinn, representative to the AACCT, will provide an update.

1.05.2 Senate

No Senate report will be provided as there was no meeting in October.

1.05.3 Student Government Association (SGA)

The Cochise College Student Government Association submitted a written report for board review and acceptance.

1.05.4 College President

The President will provide:

- *Legislative Update*
- *COVID-19 Updates*
- *Facilities*
- *General Comments*

1.05.5 Monthly Financial Report – September 2021

The Governing Board will review the Financial Report for September 2021.

1.05.6 Monthly Financial Report – October 2021

The Governing Board will review the Financial Report for October 2021.

1.05.7 Monthly Academic Progress Report – October 2021

The Governing Board will review the Academic Progress Report for October 2021.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

2.01.1 * Classified Staff; Appointment (*Tyler Carnival, Facility Services Technician, Sierra Vista Campus*)

2.01.2 * Classified Staff; Appointment (*Melissa Cepero, Financial Aid Technician II, Sierra Vista Campus*)

2.01.3 * Classified Staff; Appointment (*John Vera, Facility Services Technician, Sierra Vista Campus, and/or Downtown Center*)

2.01.4 * Administrative Support; Appointment (*Catalina "Cathy" Ortiz, Technology Licensing/Training Coordinator, District-wide, based on the Douglas Campus*)

2.01.5 * Administrative Staff; Appointment (*Michelle Higgs, Director of Cybersecurity, District-wide, based at the Downtown Center*)

2.01.6 * Administrative Staff; Appointment (*Peter Hooper, Director of Adult Education, District-wide based on the Sierra Vista Campus*)

2.01.7 * Faculty; Appointment (*Dr. Cynthia Anderson, Instructor of Nursing, District-wide based at the Downtown Center*)

2.01.8 * Faculty; Appointment (*Davey Dolifka, Instructor for Computer Information Systems, District-wide based on the Sierra Vista Campus*)

2.01.9 * Faculty; Appointment (*Jennifer Powlette, Instructor of English, District-wide based on the Sierra Vista Campus*)

2.01.10 * Classified Staff; Transfer (*Tinesha Smith, Financial Aid Technician I, Sierra Vista Campus*)

2.01.11 * Classified Staff; Resignation (*Anthony "Tony" Gray, Facility Services Technician, Sierra Vista Campus*)

2.01.12 * Administrative Support; Resignation (*Joseph Balais, Academic Career Advisor, Sierra Vista Campus*)

- 2.01.13 * Administrative Staff; Resignation (*Matildo "Matt" Coppi, Assistant Dean of Military Programs, Fort Huachuca Education Center*)
- 2.01.14 * Faculty; Resignation (*Angela Lucero, Instructor of Cybersecurity, Downtown Center*)
- 2.01.15 * Acceptance of Minutes for October 5, 2021 – Work Session
- 2.01.16 * Acceptance of Minutes for October 5, 2021 – Regular Meeting

***** Introduction of New Employees *****

- 2.02 2022-2023 Proposed College Calendar
The administration is requesting the Governing Board adopt a motion to approve the proposed 2022-2023 College Calendar.
- 2.03 Mid-Year FY2021-22 Compensation Adjustments
The administration is requesting the Governing Board adopt a motion to approve the recommended revised compensation rates for all employees in the amounts of five percent for non-exempt staff and three percent for exempt faculty and staff effective January 1, 2022.

3. INFORMATION ITEMS

INFORMATION

- 3.01 Communications
The college received the following communications:
 - *Dr. Rottweiler, College President, received an email from Lynn Caruthers on behalf of George Hatch, Executive Director, Committee on Accreditation for the EMS Professions (CoAEMSP), notifying the college that the CoAEMSP Quality Improvement subcommittee has reviewed the 2019 Annual Report. Based on the data reported for 2019, all outcome thresholds were met. NREMT/State Written Exam: 70; Retention; 100; Positive (Job) Placement; 90.*
 - *Dr. Rottweiler received a letter of thanks from Judy Tritz, NAMI SEAZ Board Member, for the college's support of the 2021 Sky Island Tour Ride. Ms. Tritz also expressed her appreciation for the donated Cochise College bags given to the riders.*
- 3.02 Nursing and Allied Health Report
Beth Hill, Dean of Nursing and Allied Health, and Brenda Sabate, Instructor of Medical Billing and Coding, will provide an update on the Nursing and Allied Health Division.
- 3.03 2021 Annual Security and Fire Safety Report
Dr. Wendy Davis, Vice President for Administration/Title IX Administrator, will provide the 2021 Annual Security and Fire Safety report highlights and answer questions.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

The Chair will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8th day of November, 2021, at 10:15 a.m. o'clock.

Crystal Wheeler

Crystal Wheeler, Executive Assistant
Office of the President