

NOTICE

PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, August 9, 2022, beginning at 6 p.m.** in the Governing Board Room - 303 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/93903313520>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

AGENDA

1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.

1.05 Standing Reports

INFORMATION

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mr. Quinn, representative to the AACCT, will not have an update.

1.05.2 Senate

A Senate report will not be provided; summer recess.

1.05.3 Student Government Association (SGA)

A Student Government Association report will not be provided; summer recess.

1.05.4 College President

The President will provide:

- *Legislative Update*
- *Facilities*
- *Initiatives*
- *General Comments*

1.05.5 Monthly Financial Report – June 2022

The Governing Board will review the Financial Report for June 2022.

1.05.6 Monthly Financial Report – July 2022

The Governing Board will review the Financial Report for July 2022.

2. NEW BUSINESS *

ACTION

All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.

2.01 Consent Agenda *

- 2.01.1 * Classified Staff; Appointment (*Luis Amaya, Facility Services Technician, Douglas Campus*)
- 2.01.2 * Classified Staff; Appointment (*Haley Anderson, Registration Technician Military Programs, Fort Huachuca Education Center*)
- 2.01.3 * Administrative Support; Appointment (*Jodi Brock-Olivares, Center Coordinator Willcox, Willcox Center*)
- 2.01.4 * Administrative Support; Appointment (*Amy Pressler, Career Services Coordinator, District-wide based on the Sierra Vista Campus*)
- 2.01.5 * Administrative Staff; Appointment (*Rhonda Buesgens, Internal Auditor, Sierra Vista Campus*)
- 2.01.6 * Administrative Staff; Appointment (*Manda Burkhart, Director of Housing and Residential Life, Douglas Campus*)
- 2.01.7 * Administrative Staff; Appointment (*Dr. Vivian Miranda, Director of Counseling and Advising, District-wide based on the Sierra Vista Campus*)
- 2.01.8 * Administrative Staff; Appointment (*Mandy Nowlin, Technology Project Manager, District-wide based on the Sierra Vista Campus*)
- 2.01.9 * Administrative Staff; Appointment (*Dr. Kristy Ritter, Dean of Business and Technology, District-wide based on the Sierra Vista Campus*)
- 2.01.10 * Coach; Appointment (*Santos Rangel, Temporary Assistant Coach Women's Soccer, Douglas Campus*)
- 2.01.11 * Faculty; Appointment (*Callie Hutchison, Instructor of Music, District-wide based on the Sierra Vista Campus*)
- 2.01.12 * Faculty; Appointment (*Jan Jones, Instructor of Behavioral Health, District-wide based at the Downtown Center*)
- 2.01.13 * Faculty; Appointment (*Reveca Owens, Instructor of Student Success, District-wide based on the Douglas Campus*)
- 2.01.14 * Faculty; Appointment (*Dru Simmons, Instructor of Nursing, District-wide based at the Downtown Center*)
- 2.01.15 * Administrative Staff; Restructure (*Karl Griffor, Dean of Workforce Development, District-wide, based on the Sierra Vista Campus*)
- 2.01.16 * Classified Staff; Demotion (*Yvette House, Registration Technician (Temporary full-time for FY23), Sierra Vista Campus*)

- 2.01.17 * Classified Staff; Resignation (*Joseph Sproule, Grounds Technician III, Douglas Campus*)
- 2.01.18 * Tristan Schuman; Resignation (*Tristan Schurman, User Support Services, Sierra Vista Campus*)
- 2.01.19 * Administrative Staff; Resignation (*Guy Meyer, Director of Athletics, Douglas Campus*)
- 2.01.20 * Faculty; Resignation (*Arleene Djordjevic, Instructor of Nursing, Downtown Center*)
- 2.01.21 * Acceptance of Minutes for June 14, 2022 – Public Hearing
- 2.01.22 * Acceptance of Minutes for June 14, 2022 – Special Budget Meeting
- 2.01.23 * Acceptance of Minutes for June 14, 2022 – Regular Meeting
- 2.01.24 * Acceptance of Minutes for July 6, 2022 – Virtual Work Session
- 2.01.25 * Acceptance of Minutes for July 12, 2022 – Special Meeting
- 2.01.26 * Acceptance of Minutes for July 26, 2022 – Virtual Special Meeting

***** Introduction of New Employees *****

- 2.02 2022-2023 Course Fee Change
The administration recommends the Governing Board approve a motion to approve the deletion of a \$2,500 course fee in the Introduction to Law Enforcement Technology (LEO 200) course.
- 2.03 Douglas Campus Chiricahua Hall Demolition
The administration recommends the Governing Board approve a motion authorizing the College President or designee to sign the quote as described above.

3. INFORMATION ITEMS

INFORMATION

3.01 Communications

- *Dr. Rottweiler received an email from Lynn Tincher-Ladner, President and CEO for PTK, informing him that Cochise College student, Kaelyn Edwards, had been selected to receive the StudyBuddy TEAS & HESI Prep award of \$300. StudyBuddy is an eLearning platform that provides completely asynchronous online courses that focus on conceptual understanding of material to help students achieve higher scores on exams.*
- *Dr. Rottweiler received an email from Lynn Tincher-Ladner, President and CEO for PTK, informing him that Cochise College student, Casey Ratliff, has been selected as one of only 15 students to receive the Phi Theta Kappa's Spring 2022 Hurst Review NCLEX Scholarship. Casey will receive study materials – a \$300 value, and a \$250 scholarship to pay for the NCLEX exam fees.*
- *Three Cochise College faculty members, Ella Melito, English Instructor; Cathy Matthesen, Reading Instructor, and Denisse Cañez, along with an instructor from the University of Arizona, recently had a chapter about English and Reading Directed Self Placement (DSP) published in the book, *Writing Placement in Two-Year Colleges: The Pursuit of Equity in Postsecondary Education*.*
- *The college Foundation Office received a letter from Susan Husband, a former student of Cochise College (1968-70), expressing how proud she is of the college and the efforts through the years to keep higher education affordable and meaningful. Ms. Husband also expressed how much the college has contributed to the county, state and beyond.*

- 3.02 Outreach Report
Ms. Barbara Richardson, Dean of Outreach, will provided a Dual Enrollment update; and Mr. Cullen Scarborough, Assistant Dean of Military Programs, will provide a military program update.
- 3.03 Policy 206 – Board Planning and Agenda
Policy 206 – Board Planning and Agenda, is presented as a first read. The policy has been revised to include “College Guiding Statements, which includes the college’s Why, Vision, Mission, and How statements”.
- 3.04 Policy 207 – Board Policy Creation and Review
Policy 207 – Board Policy Creation and Review, is presented as a review and first read. Currently, there are no changes to the policy.
- 3.05 Policy 208 – Institutional Governance
Policy 208 – Institutional Governance, is presented as a review and first read. Currently, there are no changes to the policy.
- 3.06 Policy 301 – Delegation to the President
Policy 301 – Delegation to the President, is presented as a review and first read. Per board member Quinn’s request, the policy is brought before the board for review and discussion.
- 3.07 Policy 303 – President Succession
Policy 303 – President Succession, is presented as a review and first read. Policy changes include updating titles to reflect the Executive Vice President for Academics, the Vice President for Administration, and adding Vice President for Student Services to the succession order.

4. COMMENTS FROM GOVERNING BOARD MEMBERS

Mr. DiPeso will turn the time over to Board members to provide comments/share information.

5. ADJOURNMENT

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 4th day of August, 2022, by 5 p.m. o'clock.

Crystal Wheeler
Crystal Wheeler, Executive Assistant
Office of the President