

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting open to the public on **Tuesday, September 13, 2022, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave.

Members of the public who wish to attend the meeting via video conference can join at <https://cochise.zoom.us/j/91083164121>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting, and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

## AGENDA

### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Standing Reports

**INFORMATION**

1.05.1 Representative to the Arizona Association of Community College Trustees (AACCT)  
*Mr. Quinn, Arizona Association of Community College Trustees Representative, will provide a report.*

1.05.2 Senate  
*The Governing Board will review the written Senate Report for August 2022, submitted in the board packet.*

1.05.3 Student Government Association (SGA)  
*The Student Government Association will present to the Governing Board.*

- 1.05.4 College President  
*The President will provide:*
- *Legislative Update*
  - *Facilities Update*
  - *Initiatives*
  - *General Comments*
- 1.05.5 Monthly Financial Report  
*The Governing Board will review the Financial Report for August 2022.*
- 1.05.6 Monthly Academic Progress Report – September 2022  
*The Governing Board will review the Academic Progress Report regarding Baccalaureate Degrees.*

**2. NEW BUSINESS \***

**ACTION**

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

2.01 Consent Agenda \*

- 2.01.1 \* Professional Staff; Appointment (*Karlo Favela, AV Support Supervisor, district-wide based on the Sierra Vista Campus*)
- 2.01.2 \* Administrative Support; Appointment (*Allison Ocanas, Dual Enrollment Coordinator, district-wide based on the Sierra Vista Campus*)
- 2.01.3 \* Administrative Staff; Appointment (*Loren Gladwill, Student Wellness Manager, district-wide based on the Douglas Campus*)
- 2.01.4 \* Administrative Staff; Appointment (*Carol Holden, Director of Finance/Controller, District-wide based on the Sierra Vista Campus*)
- 2.01.5 \* Adult Education; Appointment (*Beatriz "Susana" Greeno, Adult Education Instructor, Douglas Campus*)
- 2.01.6 \* Classified Staff; Resignation (*Eric Dorame, Grounds Technician III, Douglas Campus*)
- 2.01.7 \* Classified Staff; Resignation (*Brian Scarbrough, User Support Technician, Sierra Vista Campus*)
- 2.01.8 \* Classified Staff; Resignation (*Laurel Swanson, Buyer, Sierra Vista Campus*)
- 2.01.9 \* Administrative Support; Resignation (*Erin Brown, Center for Lifelong Learning Coordinator, Downtown Center*)
- 2.01.10 \* Administrative Support; Resignation (*Jean McNeil, Scholarship Navigator, Sierra Vista Campus*)
- 2.01.11 \* Faculty; Resignation (*Dr. Paul Sebesta, Instructor/Program Director Agriculture and Natural Resources, Douglas Campus*)
- 2.01.12 \* Professional Staff; Termination of Probationary Employment (*Colette Andrews, Events Management Specialist, Sierra Vista Campus*)
- 2.01.13 \* Amendment to Intergovernmental Agreement – Southeastern Arizona Law Enforcement Academy
- 2.01.14 \* Acceptance of Minutes for August 9, 2022 – Regular Meeting

**\*\*\* Introduction of New Employees \*\*\***

- 2.02 Revised Governing Board Policy 206 – Board Planning and Agenda  
*Administration is requesting the Governing Board adopt a motion approving revised Governing Board Policy 206 – Board Planning and Agenda.*
- 2.03 Revised Governing Board Policy 303 – President Succession  
*Administration is requesting the Governing Board adopt a motion approving revised Governing Board Policy 303 – President Succession.*

**3. INFORMATION ITEMS**

**INFORMATION**

- 3.01 Communications  
*The college received the following communications.*
- *The College received a letter from the Government Finance Officers Association notifying the college that our comprehensive annual financial report (CAFR) for the fiscal year ended 2021, qualifies for GFOA’s Certificate of Achievement for Excellence in Financial Reporting, which is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment.*
  - *JenMarie Zeleznak, Instructor of Art, was honored to have her “Just to Feel My Heart for a Second, water color pencil artwork was featured in the Western Art Collector publication for September 2022.*
- 3.02 Directed Self Placement Report  
*Angela Garcia, Dean of Liberal Arts, and Ella Melito, English Faculty and Department Chair, will provide a presentation on Directed Self Placement.*
- 3.03 Community Engagement Report  
*Dr. Jennifer Wantz, Executive Dean of Community Engagement, will provide a presentation on Community Engagement Initiatives, Cochise Cares, and facility rental updates.*
- 3.04 Revised Governing Board Policy 301 – Delegation to the President  
*Revised Governing Board Policy 301 – Delegation to the President, is presented as a review and second first read. The policy is brought before the board for review and discussion following recommended changes per Board Member Quinn.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Board Chair will turn the time over to board members to provide comments/share information.*

**5. EXECUTIVE SESSION**

- 5.01 Executive Session – Real Property Discussions  
*The Governing Board may choose to enter into executive session pursuant to A.R.S. §38-431-.03(A)(7) - Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.*

**NO BOARD ACTION WILL BE TAKEN DURING THE EXECUTIVE SESSION**

**6. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 9<sup>th</sup> day of September, 2022, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President