

# NOTICE

## PUBLIC MEETING OF THE GOVERNING BOARD OF THE COCHISE COUNTY COMMUNITY COLLEGE DISTRICT

Pursuant to ARS §38-431.02, notice is hereby given to the members of the Governing Board of the Cochise County Community College District and to the general public that the Board will hold a regular meeting virtually open to the public on **Tuesday, March 12, 2024, beginning at 6 p.m.** in the Governing Board Room - 301 located on the Cochise College Sierra Vista Campus located at 901 N. Colombo Ave. The meeting room will be open to the public at 5:30 p.m.

Members of the public who wish to attend these meetings via video conference can join at <https://cochise.zoom.us/j/96836385354>. Individuals attending the meeting via this link, will be joined as an attendee of the meeting and will not be seen nor heard by members of the board, or the public, unless recognized by the chair. A list of attendees will be recorded, and attendees will be able to watch the meeting in real time. Governing Board Meetings are recorded.

The Board may vote to hold an executive session for the purpose of obtaining legal advice, either in person or via telephonic conference call, from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

## COCHISE COLLEGE GOVERNING BOARD MEETINGS ARE HELD IN A NON-SMOKING ENVIRONMENT

### AGENDA

#### 1. GENERAL FUNCTIONS

1.01 Call to Order

1.02 Pledge of Allegiance

1.03 Adoption of Agenda

1.04 Citizen's In-person Interim

*This is an opportunity for public comment. Unless comment relates to agenda items, Board action is limited to directing staff to study and/or schedule the matter for future consideration. Members of the Board may also respond to criticism. In situations where a number of persons desire to present comments, the Governing Board Chair may impose reasonable time limits on each person's comments and an overall time limit on public comments in general.*

1.05 Refresher on Open Meeting Law

**INFORMATION**

Christine Roberts, Cochise County Attorney, will provide a refresher on Arizona Open Meeting Laws.

1.06 Standing Reports

**INFORMATION**

1.06.1 Representative to the Arizona Association of Community College Trustees (AACCT)

Mrs. Strain will provide a brief AACCT update to Board members.

- 1.06.2 Senate  
*The Governing Board will review the written Senate Report for February 2024.*
- 1.06.3 Student Government Association (SGA)  
*There will not be a Student Government Association update this month.*
- 1.06.4 College President's Report  
*The College President will provide:*
  - *Legislative Update*
  - *Facilities Update*
  - *Initiatives*
  - *HLC*
  - *General Comments*
- 1.06.5 Monthly Financial Report – February 2024  
*The Governing Board will review the Financial Report for February 2024.*
- 1.06.6 Monthly Academic Progress Report  
*The Governing Board will review a written Academic Progress Report regarding Spring 2024 enrollment.*

## 2. NEW BUSINESS \*

## ACTION

*All items with an asterisk are consent matters unless they are removed from the consent agenda at this time. Any item may be removed from the consent agenda by any Governing Board member. Consent Agenda items will be approved by one motion and there will be no specific discussion of these items.*

- 2.01 Consent Agenda \*
- 2.01.1 \* Administrative Staff; Appointment (*Michael Kreitz, Director of User Support Services, Sierra Vista Campus*)
- 2.01.2 \* Classified Staff; Resignation (*Angela Landis, Accounts Payable Technician, Sierra Vista Campus*)
- 2.01.3 \* Administrative Support; Resignation (*Makenna McVey, Assistant Athletic Trainer, Douglas Campus*)
- 2.01.4 \* Administrative Staff; Resignation (*Kevin Richards, Systems Administrator, Sierra Vista Campus*)
- 2.01.5 \* Administrative Staff; Resignation (*Jacob "Jake" Shaw, Assistant Director of Housing & Residence Life, Douglas Campus*)
- 2.01.6 \* Faculty; Resignation (*Abraham Contreras, Instructor of Aviation Pathways, Douglas Campus*)
- 2.01.7 \* Acceptance of Minutes for February 20, 2024 – Regular Meeting

## 3. INFORMATION ITEMS

## INFORMATION

- 3.01 Communications
  - *Dr. Rottweiler received an email from Lynn Tincher-Ladner, Phi Theta Kappa Honor Society President, informing him that Cochise College student, Kevin Robles has been selected as a 2024 Coca-Cola Academic Team Gold Scholar and will receive a \$1,500 scholarship. Kevin was selected from more than 2,200 applicants.*

- *Dr. Rottweiler received an email from Jennifer Domagal-Goldman, Executive Director of ALL In Campus Democracy Challenge, informing him that Cochise College is one of 93 campuses that earned All In's Highly Established Action Plan Seal for the 2024 election cycle for developing a non-artisan democratic engagement action plan that received at least 31.5 of 36 possible points based on the Strengthening American Democracy Action Planning, Guide (SADG) Rubric.*

3.02 Preliminary Budget Report

*Dr. J.D. Rottweiler, College President, will provide a preliminary budget report.*

3.03 Math and Science Division Report

*Dr. Thomas Guetzloff, Dean of Math and Sciences, will provide a presentation on the Math and Sciences Division.*

3.04 Business and Technology Division Report

*Dr. Kristy Ritter, Dean of Business and Technology, will provide a presentation on the Business and Technology Division.*

**4. COMMENTS FROM GOVERNING BOARD MEMBERS**

*The Board Chair will turn the time over to Board members to provide comments/share information.*

**5. ADJOURNMENT**

The public is invited to check for addenda, which may be posted up to 24 hours prior to the meeting. This information may also be obtained through the office of the Executive Assistant to the President, Cochise College, 901 N. Colombo Avenue, Sierra Vista, Arizona, 85635, (520) 515-5401.

For Disability Accommodations, please notify the Executive Assistant to the President at least 24 hours prior to the scheduled Governing Board Meeting. Telephone number is listed above.

GOVERNING BOARD OF COCHISE COLLEGE

I, Crystal Wheeler, certify that this revised notice of public meeting, prepared pursuant to A.R.S. §38-431.02, was posted on the 8th day of March 2024, by 5 p.m. o'clock.

*Crystal Wheeler*

Crystal Wheeler, Executive Assistant  
Office of the President